



Planned Management Strategic Document - Fiscal Year 2008

1000 Environmental Diversity

Authority and Responsibility

Code of Virginia 29.1-103, 109, 501, 521, 531

Purpose: To provide optimum populations of wildlife species while maintaining diversity of species and their habitats. These projects address the agency's responsibilities in maintaining viable populations of all wildlife in the Commonwealth.

ED02 Fish and Wildlife Information Services

ED02 Fish and Wildlife Information Services	01 Administrative Duties
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Outcome

This job provides administrative support for Department efforts in comprehensive biological information management and mapping for DGIF biologists and other staff, cooperators, consultants, educators, other governmental bodies, and the general public. These programs are designed to provide the best information available about these resources in a timely manner for effective planning, management, research, education and outreach.

Hours	1,524	Dollars	\$298,905.80
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ED02 Fish and Wildlife Information Services	02 Virginia Fish And Wildlife Information Services
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Outcome

This job includes all activities related to the day-to-day management of the Virginia Fish and Wildlife Information Service (VAFWIS), which is a system of databases accessible through the Agency web site. This service provides comprehensive wildlife-related information in easy-to-use computerized applications for Agency staff, other governmental agencies (regional, federal, state, and local), consultants, educators, researchers, land managers, students, industrial planners, and the general public, for effective planning, management, research, education and outreach. Enhancements to the VAFWIS are included in this job. This job also includes outreach to potential users, and training and technical support for existing users.

Hours	3,094	Dollars	\$1,171.69
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ED02 Fish and Wildlife Information Services	03 Wildlife Mapping
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Outcome

This program provides opportunities for contributions to the Department's wildlife databases from students, citizen groups, and other volunteers, enhances their stewardship of fish and wildlife resources by increasing their involvement, and improves species distribution information through observational data. It also provides educators with another mechanism for including wildlife-related information in the classroom. Periodic advanced training workshops provide opportunities for program participants to gain more detailed knowledge of species identification methods, improving the reliability of data provided by these volunteers.

Hours	293	Dollars	\$39,044.10
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ED02 Fish and Wildlife Information Services	04 Virginia Wildlife Action Plan
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Outcome

This job provides for the development of the state's Comprehensive Wildlife Conservation Strategy as required by federal funding received through the Wildlife Conservation and Restoration Program and State Wildlife Grants. The plan will identify species of greatest conservation need, habitats supporting these species, threats to these species, and prioritized conservation actions.

Hours	5,609	Dollars	\$180,106.22
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ED02 Fish and Wildlife Information Services	05 Application development and Maintenance
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Outcome

This job provides for database development and maintenance for all database applications maintained, created, or supported by FWIS. These applications include: Collections, BOVA, Breeding Bird Atlas, Breeding Bird Survey, Christmas Bird Count, Colonial Waterbirds, Hawks, Butterflies, Caves, Anadromous Fish Use Areas, Impediments, Coldwater Stream Survey, Warmwater Stream Survey, Threatened and Endangered Species Waters, the Bald Eagle Database, the Herp Database, and others. Activities include: database design and development, data entry, quality assurance and quality control, data updating, application enhancement, data dissemination, and training and technical support.

Hours	1,692	Dollars	\$12,327.70
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Total for Project ED02	Hours	12,212	Dollars	\$531,555.51
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Total for Program 1000	Hours	12,212	Dollars	\$531,555.51
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1110 Long Term Monitoring

Purpose: Develop guidelines to establish comprehensive wildlife management plans to support optimum populations and diversity of wildlife species and habitats. This program supports DGIF's long-term habitat monitoring efforts by providing comprehensive computerized information and technical support on specific or general habitat categories in a standardized, meaningful manner.

ED03 Geographic Information Systems

ED03 Geographic Information Systems	01 Administrative Duties
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Outcome

This job provides for the general administration of DGIF's geographic information systems (GIS) to provide current and comprehensive digital information and technical support to DGIF staff and cooperators for use in wildlife resource and land planning and management. Staff activities include coordination of overall program efforts with other Department staff or federal/state/regional government agencies. This job also includes the development, testing, and implementation of agency wide GIS that will provide tools to Department biologists, officers, and program managers for mapping and data analysis.

Hours	11,090	Dollars	\$317,909.31
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ED03 Geographic Information Systems	02 Spatial Analysis and Mapping
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Outcome

This job provides for spatial data analysis and mapping, including the preparation of digital and hardcopy maps for presentations, publications, reports, web sites, and projects for all divisions of the Agency. This job also includes the analysis of spatial data as needed for a variety of projects throughout the Agency.

Hours	1,528	Dollars	\$1,118.32
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ED03 Geographic Information Systems	03 Spatial Data Processing
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Outcome

This project provides for the acquisition and processing of spatial data used by the Agency. This includes: acquiring data from partners or from staff within the Agency; processing the data to make it more useable; updating the data as needed and as updates become available; and developing and maintaining metadata.

Hours	2,380	Dollars	\$2,185.88
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ED03 Geographic Information Systems	04 Agency GIS/GPS Support and Training
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Outcome

This job provides for GIS and GPS support and training for all divisions of the Agency. This includes maintaining a GIS help desk, developing specific GIS and GPS applications, research and development of new GIS technologies, and training.

Hours	2,250	Dollars	\$0.00
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Total for Project ED03	Hours	17,248	Dollars	\$321,213.50
Total for Program 1110	Hours	17,248	Dollars	\$321,213.50

1120 Protection/Enhancement

Purpose: This program is directed at identifying critical species/populations, associated habitats, and establishing mechanisms for tracking, monitoring, and enhancing these habitat resources. The agency provides on-site technical assistance, habitat site evaluations, written habitat management plans and direct assistance to private landowners interested in habitat management, restoration or creation. The overall guidance and shaping of the Quail Management Plan will be carried out within this program. This program coordinates with and provides program input into private (DU & Waterfowl USA), federal and Chesapeake Bay wetland programs, the Forest Stewardship Program and a wide variety of farm wildlife programs that are on-going or being developed to improve their value to wildlife habitat programs throughout the state.

ED05 Habitat Enhancement/Diversity

ED05 Habitat Enhancement/Diversity	01 Administrative Duties
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Outcome

Administrative support for Upland Habitats technical assistance will be provided to cooperators and the citizens of the Commonwealth. Technical assistance is the primary method by which biologists extend wildlife management knowledge to the public and is now one of our best educational efforts.

Hours	2,210	Dollars	\$101,741.79
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ED05 Habitat Enhancement/Diversity	56 Technical Assistance to Farm Bill Programs
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Outcome

Staff will assist Virginia landowners in writing upland wildlife management plans to comply with provisions of the USDA Farm Bill.

Hours	1,937	Dollars	\$63,706.29
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ED05 Habitat Enhancement/Diversity	59 Uplands Assistance/Farm Habitat
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Outcome

Provide information, management techniques and identification of potential funding sources needed for effective private lands wildlife management to the public. Wildlife populations will be managed for optimum population levels and recreation for the citizens of Virginia.

Hours	3,147	Dollars	\$101,518.32
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ED05 Habitat Enhancement/Diversity	60 Wetland Assistance
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Outcome

Promote restoration of Virginia's wetland resources, increasing acres of wetlands managed for wildlife on private lands in the Commonwealth.

Hours	1,898	Dollars	\$313,364.29
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ED05 Habitat Enhancement/Diversity	61 Forest Stewardship
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Outcome

Wildlife Biologist will coordinate with the Department of Forestry to provide wildlife management information to forest landowners in Virginia.

Hours	42	Dollars	\$1,181.36
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ED05 Habitat Enhancement/Diversity	74 Agricultural Liaison
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Outcome

Coordination between the Department and the agricultural community will be maintained. Coordination between the Department and agricultural agencies is important in encouraging farmers to consider wildlife habitats while managing lands for agricultural products.

Hours	0	Dollars	\$0.00
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ED05 Habitat Enhancement/Diversity	82 George Washington National Forest
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Outcome

Technical assistance to the US Forest Service staff will improve wildlife management on the George Washington National Forest. Improvements in habitats on 1.5 million acres of National Forest lands in Virginia will enhance wildlife populations over a large portion of the state.

Hours	666	Dollars	\$24,384.05
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1120 Protection/Enhancement

ED05 Habitat Enhancement/Diversity	83 Jefferson National Forest
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Outcome

Technical assistance to the US Forest Service staff will improve habitat conditions on the Jefferson National Forest. Habitat improvements on 1.5 million acres of National Forests in Virginia will enhance wildlife populations over a large portion of Virginia.

Hours	480	Dollars	\$15,918.03
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ED05 Habitat Enhancement/Diversity	84 Landowner Incentive Program
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Outcome

This job provides for the development and delivery of a Landowner Incentive Program for at-risk species as outlined in a grant received from the U.S. Fish and Wildlife Service. Through this job, we will establish a program with emphasis on riparian and instream habitat restoration in western Virginia. Staff will work with landowners throughout the region, enlisting cooperators in watersheds supporting listed or rare aquatic species to generate interest and participation in restoration efforts. Additionally, we will begin focused habitat restoration efforts for rare and listed aquatic species in the Upper Tennessee, Upper Roanoke, and Rivanna River watersheds; and for the Delmarva fox squirrel and other rare species on the Eastern Shore.

Hours	4,576	Dollars	\$183,283.26
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ED05 Habitat Enhancement/Diversity	85 Back Bay Technical Assistance
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Outcome

Provide technical assistance to support wildlife enhancement programs and hunting recreational programs in the Back Bay area.

Hours	1,645	Dollars	\$78,695.04
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ED05 Habitat Enhancement/Diversity	86 Restoration of Oak Savanna
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Outcome

Research studies to investigate techniques for the restoration of Oak Savanna habitat type.

Hours	374	Dollars	\$14,022.17
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Total for Project ED05	Hours	16,973	Dollars	\$897,814.58
Total for Program 1120	Hours	16,973	Dollars	\$897,814.58

1200 Populations

Authority and Responsibility
Code of Virginia 29.1-563 - 570
Federal Code 16 U.S.C. 1531 - 1544

Purpose: To maintain current inventory data on wildlife populations and habitats; develop and implement standardized procedures to capture and evaluate long-term data regarding the conditions of wildlife populations; and develop and implement mechanisms for displaying and disseminating these data.

ED04 Scientific Collection Permits

ED04 Scientific Collection Permits	01 Administrative Duties
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Outcome

This job provides for the administration of the Scientific Collection Permit Program, including maintaining records on permittees, coordinating with permittees on general issues, coordinating with others within VDGI on general permit issues, and developing new processes and procedures.

Hours	576	Dollars	\$15,523.71
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ED04 Scientific Collection Permits	02 Collection and Salvage Permits
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Outcome

The purpose of this job is to manage the responsible collection, holding, display, and salvage of wildlife resources in the Commonwealth by researchers, students, cooperators, and consultants, so they can legally take or possess wildlife for scientific, educational, or zoological purposes, or for captive propagation for recovery. This program provides a mechanism for ensuring that the scientific community does not over-collect or disturb listed wildlife resources in particular areas, and monitors collection efforts statewide. Data reported annually in the scientific collection permit reports is entered into the Collections database. This job includes coordinating with the review team on permit approval and development of permit conditions, issuing the permit, and coordinating with permittees on specific issues.

Hours	0	Dollars	\$0.00
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Total for Project ED04	Hours	576	Dollars	\$15,523.71
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ED07 Wildlife Area Surveys

ED07 Wildlife Area Surveys	01 Administrative Duties
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Outcome

This job provides administrative support for the development of specific computer applications or printed products describing comprehensive wildlife species and community information. These products will be used by DGIF staff, cooperators, land managers, consultants, industries, educators, constituents, and the general public to make more informed species and land management decisions, evaluate potential impacts of specific land management actions to wildlife, and increase their knowledge of wildlife species and communities across Virginia.

Hours	40	Dollars	\$1,778.52
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ED07 Wildlife Area Surveys	16 Management Area Survey
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Outcome

Through this job, we obtain baseline information and establish long-term monitoring stations regarding wildlife species and communities on department-owned lands. These surveys not only provide essential information regarding the status of our landholdings and wildlife communities, but they serve as monitoring stations for population trend analysis and long-term wildlife management planning, and as test sites for wildlife survey protocols and management activities. This information is utilized to enhance Virginia's wildlife enthusiasts' recreational and educational utilization, understanding, and appreciation of the Commonwealth's wildlife resources and Department-owned lands through development of biological databases, educational materials, and interpretive brochures.

Hours	800	Dollars	\$21,392.36
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ED07 Wildlife Area Surveys	17 Survey Protocol Development
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Outcome

Through this job we develop and compile standardized survey protocols for documenting species presence/absence and relative/absolute abundance and density on tracts being inventoried. Survey protocols already exist for many taxa, and for use in specific habitats or environments. Compilation, testing, modification if necessary, and standardization of these protocols for DGIF use will maximize data consistency, reliability, and compatibility for long-term monitoring and comprehensive wildlife management planning, and will provide guidance to private consultants interested in pursuing private or public contracts to conduct such surveys. Protocols are developed for specific taxa, ecological communities or habitats, and for various purposes such as determining presence/absence of a particular species versus comprehensive inventory of specific tracts. These protocols may be important components of interagency or interstate programs and cooperative projects, such as the North American Amphibian Monitoring Program (NAAMP) or the Virginia All-Bird Conservation Initiative

Hours	322	Dollars	\$10,139.37
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1200 Populations

ED07 Wildlife Area Surveys

19 Wildlife Surveys Non-DGIF

Outcome

Through this job we obtain baseline information regarding wildlife species and communities on non-DGIF lands. We conduct these surveys on public or private lands where the department already is conducting wildlife survey and management activities with cooperating landowners, or on tracts for which the landowner provides funds to finance the surveys, and the department concurs that such surveys would provide valuable information to further our statewide wildlife management efforts.

	Hours	810	Dollars	\$21,626.00
Total for Project ED07	Hours	1,972	Dollars	\$54,936.24
Total for Program 1200	Hours	2,548	Dollars	\$70,459.95

1220 Non-Game

Authority and Responsibility

Code of Virginia 29.1-533, 553, 556, 557, 569, 58.1-345

Purpose: To identify, prioritize, implement, and coordinate inter-divisional and statewide management efforts for the 90+ percent of the Commonwealth's wildlife species which are not actively sought by sportsmen nor listed by VDGIF or the U.S. Fish and Wildlife Service as endangered or threatened. The objective of this program is to maintain these species so that their populations are at viable, self-sustaining levels which provide optimum benefits for the Commonwealth.

ED09 Nongame and Endangered Species

ED09 Nongame and Endangered Species	01 Administrative Duties
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Outcome

General administration and support of the Nongame and Endangered Wildlife program, including such activities as personnel supervision and management, budget preparation and management, procurement of equipment and supplies, drafting general correspondence, clerical duties, and maintenance of administrative files and records.

Hours	5,820	Dollars	\$340,298.49
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ED09 Nongame and Endangered Species	10 Fishes
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Outcome

Management of Virginia's nongame fish populations and aquatic communities, including state- or federally-listed endangered or threatened species. The primary components of this Job are to document the distribution and/or abundance of nongame fishes; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals.

Hours	739	Dollars	\$46,195.11
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ED09 Nongame and Endangered Species	11 Invertebrates
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Outcome

Management of Virginia's invertebrate populations and communities, including state- or federally-listed endangered or threatened species other than insects. The primary components of this Job are to document the distribution and/or abundance of invertebrates; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals.

Hours	1,345	Dollars	\$104,500.13
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ED09 Nongame and Endangered Species	12 Amphibians
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Outcome

Management of Virginia's nongame amphibian populations and aquatic communities, including state- or federally-listed endangered or threatened species. The primary components of this Job are to document the distribution and/or abundance of nongame amphibians; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals.

Hours	1,480	Dollars	\$63,482.13
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ED09 Nongame and Endangered Species	13 Reptiles
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Outcome

Management of DGIF's role in cooperative interagency management of Virginia's native reptile populations and communities, including state- or federally-listed endangered or threatened species. The primary components of this Job are to document the distribution and/or abundance of native reptiles; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals. The Department is also pursuing establishment of a Cooperative Agreement with the National Marine Fisheries Service pursuant to Section 6 of the federal Endangered Species Act, to enhance federal/state cooperative efforts to manage and recover federally endangered or threatened sea turtles under its jurisdiction.

Hours	2,609	Dollars	\$150,926.28
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1220 Non-Game

ED09 Nongame and Endangered Species	15 Falconry
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Outcome

Manage the review of permit applications for falconers to take or possess raptors. We inspect falconer's facilities for compliance with regulatory standards, and we coordinate the take, possession, transfer, and management of raptors held for falconry purposes within DGIF and with the U.S. Fish and Wildlife Service. These activities are essential to and facilitate this traditional recreational use of Virginia's wildlife, and fosters appreciation and understanding of native birds-of-prey among Virginia's falconers and other wildlife enthusiasts.

Hours	94	Dollars	\$2,683.64
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ED09 Nongame and Endangered Species	16 Freshwater Mussels
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Outcome

Through this Job we manage Virginia's freshwater mussel populations and aquatic communities, including state- or federally-listed endangered or threatened species. The primary components of this Job are to document the distribution and/or abundance of freshwater mussels; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals. Propagation and growout of freshwater mussels at DGIF's Aquatic Wildlife Conservation Center, and coordinating interagency efforts to augment and recover the Commonwealth's native mussel communities, are primary components of our freshwater mussel management strategy and program.

Hours	8,932	Dollars	\$368,305.82
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ED09 Nongame and Endangered Species	17 Birds
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Outcome

Management of Virginia's nongame bird populations and communities, including state- or federally-listed endangered or threatened species. The primary components of this Job are to document the distribution, abundance, and seasonal movements of nongame birds; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals. Through this project we provide leadership to Partners In Flight and the National All-Bird Conservation Initiative at the state and national levels, and participation in and support of the Barrier Island Avian Partnership and other regional initiatives.

Hours	8,018	Dollars	\$460,797.90
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ED09 Nongame and Endangered Species	18 Terrestrial Mammals
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Outcome

Through this Job we manage Virginia's nongame terrestrial mammal populations and communities, including state- or federally-listed endangered or threatened species. The primary components of this Job are to document the distribution and/or abundance of nongame mammals; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals.

Hours	1,665	Dollars	\$123,215.81
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ED09 Nongame and Endangered Species	19 Marine Mammals
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Outcome

This Job provides for DGIF's role in cooperative interagency management of Virginia's marine mammal populations and communities, including state- or federally-listed endangered or threatened species. The primary components of this Job are to document the distribution and/or abundance of marine mammals; conduct or sponsor investigations into the life history and ecology of these species; utilize these findings to maintain an accurate assessment of the status of these populations; develop and implement federal or state recovery plans for listed species; enhance public understanding and appreciation of these species and their role in our natural environment; and effect cooperative management of these species and their habitats with private and public landowners, other natural resource management agencies, and interested organizations and individuals. The Department is also pursuing establishment of a Cooperative Agreement with the National Marine Fisheries Service pursuant to Section 6 of the federal Endangered Species Act, to enhance federal/state cooperative efforts to manage and recover federally endangered or threatened marine mammals under its jurisdiction.

Hours	90	Dollars	\$23,137.45
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Total for Project ED09	Hours	30,792	Dollars	\$1,683,542.75
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Total for Program 1220	Hours	30,792	Dollars	\$1,683,542.75
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1230 Wildlife Disease/Rehabilitation

Purpose: To respond to wildlife die-off from disease, contaminants and oil-spills.

ED10 Disease/Contaminant Investigations

ED10 Disease/Contaminant Investigations	01 Administrative Duties
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Outcome

This job will coordinate the Agency's efforts to test harvested deer for the presence of Chronic Wasting Disease (CWD). CWD, related to Mad Cow Disease, has devastated deer herds in parts of the upper midwestern US. All eastern states are conducting a rigorous testing program to detect the presence of CWD at the earliest opportunity. So far, all testing results have been negative for the presence of CWD in Virginia.

Hours	1,200	Dollars	\$88,591.23
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ED10 Disease/Contaminant Investigations	02 Avian Influenza
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Outcome

Monitoring program to provide early detection of potential avian influenza virus introduction into the Commonwealth. Early detection is critical for an effective response to contain and possibly eradicate any outbreak.

Hours	898	Dollars	\$43,155.96
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ED10 Disease/Contaminant Investigations	03 Investigations
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Outcome

Wildlife biologists will investigate potential outbreaks of wildlife diseases or contamination and manage situations to assure protection of other wildlife populations and the citizens of Virginia.

Hours	520	Dollars	\$75,066.11
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ED10 Disease/Contaminant Investigations	07 CWD
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Outcome

This job will facilitate the gathering of data and testing of samples for Chronic Wasting Disease (CWD) in deer. CWD, related to Mad Cow Disease, has devastated deer herds in parts of the upper midwestern US. All eastern states are conducting a rigorous testing program to detect the presence of CWD at the earliest opportunity. So far, all testing results have been negative for the presence of CWD in Virginia.

Hours	4,801	Dollars	\$176,995.49
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ED10 Disease/Contaminant Investigations	08 Exotic Species
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Outcome

Through this job we provide support for the interagency documentation, suppression, and management of invasive exotic species that impact the Commonwealth's wildlife resources. The primary components of this Job are to participate in interagency efforts to document the distribution and/or abundance of designated invasive exotic species, assist in preparing or implementing management plans for these species, and represent the agency or Commonwealth as appropriate on committees or workgroups tasked with addressing exotic species issues. Through the Chesapeake Bay Program Invasive Species Workgroups and the Virginia Invasive Species Council Technical Advisory Committee, we also are eliciting basin-wide cooperation regarding management of these species with private and public landowners, other natural resource management agencies, and interested organizations and individuals.

Hours	150	Dollars	\$7,017.60
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ED10 Disease/Contaminant Investigations	09 Zebra Mussels
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Outcome

Through this job we participate in the Chesapeake Bay Program interstate efforts to document, suppress, and manage infestations of the exotic zebra and quagga mussels within the Commonwealth and Chesapeake Bay drainage. A significant component of this project is to address the feasibility of eradicating the population of zebra mussels infesting Millbrook Quarry in Prince William County. Through the Chesapeake Bay Program Zebra Mussel Panel, we also are eliciting basin-wide cooperation regarding management of these species with private and public landowners, other natural resource management agencies, and interested organizations and individuals.

Hours	66	Dollars	\$32,134.52
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Total for Project ED10	Hours	7,635	Dollars	\$422,960.91
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Total for Program 1230	Hours	7,635	Dollars	\$422,960.91
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1310 Programs and Project Review

Purpose: This program provides for coordinated department analysis of projects or permit applications submitted by multiple local, state, and federal regulatory agencies. The Department's role in these procedures is to determine likely impacts of proposed projects upon fish and wildlife resources and habitats; to evaluate alternatives to the proposed project; to recommend appropriate measures to maximize project benefits to wildlife; and to recommend appropriate measures to avoid, reduce, or compensate for adverse impacts.

ED14 Project Reviews

ED14 Project Reviews		01 Administrative Duties	
Outcome			
This job provides for general administration and support of the Environmental Services Section, including such activities as personnel supervision and management, budget preparation and management, procurement of equipment and supplies, drafting general correspondence, clerical duties, and maintenance of administrative files and records.			
	Hours	1,191	Dollars \$61,827.08
ED14 Project Reviews		02 VDMME	
Outcome			
This job provides for the Department's review of mining permit applications and mined land reclamation proposals which must be approved by the Department of Mines, Minerals, and Energy (DMME) under their Surface Coal Mining Reclamation Regulations, as required by the Federal Office of Surface Mining. Applicable federal regulations require that DMME consult with DGIF regarding wildlife-related aspects of these federal and state programs and permits. Primary issues of concern typically include protection of endangered or threatened species; restoration and management of fish and wildlife resources, including game and nongame species; protection of instream resources, flows, and sensitive habitats; enhancement of fish and wildlife management programs on project lands; mitigation for unavoidable adverse impacts of proposed projects; and protection and enhancement of wildlife-related recreational programs and facilities on project lands.			
	Hours	104	Dollars \$3,383.18
ED14 Project Reviews		04 USFERC	
Outcome			
This job provides for the Department's review of applications for federal hydropower project licenses and license renewals in accordance with the Federal Power Act, the U.S. Fish and Wildlife Coordination Act, the Electric Consumers Protection Act, and the National Environmental Policy Act (NEPA). Federal regulations require consultation with DGIF regarding fish- and wildlife-related aspects of these federal programs and permits. Primary issues of concern typically include protection of endangered or threatened species; protection and management of fish and wildlife resources, including game and nongame species; protection of instream resources, flows, and sensitive habitats; enhancement of fish and wildlife management programs on project lands; mitigation for unavoidable adverse impacts of licensed or exempted projects; and protection and enhancement of wildlife-related recreational programs and facilities on project lands.			
	Hours	248	Dollars \$7,147.54
ED14 Project Reviews		05 JPA	
Outcome			
This job provides for the Department's review of dredge-and-fill projects and other projects affecting federal or state waters including wetlands, or state submerged lands, in accordance with Section 404 of the federal Clean Water Act (CWA) and Section 10 of the Rivers and Harbors Act of 1899; and in accordance with Virginia's laws and regulations pertaining to submerged lands, waters, and wetlands. Primary issues of concern typically include protection of endangered or threatened species; protection of instream resources, flows, and sensitive habitats; mitigation for unavoidable adverse impacts of proposed projects; and protection and enhancement of wildlife-related recreational programs and facilities on project or adjacent lands.			
	Hours	948	Dollars \$24,689.25
ED14 Project Reviews		07 VDOT	
Outcome			
This job provides for the Department's involvement in interagency consultation on state highway projects. The Inter-Agency Committee Meeting (IACM) provides monthly review of VDOT projects which involve federal funding, or which require federal permits under the Clean Water Act or the Rivers and Harbors Act of 1899. Also, any project involving federally endangered or threatened species, designated trout streams, or anadromous fish streams is brought before this committee. Primary issues of concern typically include protection of endangered or threatened species; protection and management of fish and wildlife resources, including game and nongame species; protection of instream resources, flows, and sensitive habitats; mitigation for unavoidable adverse impacts of proposed projects; and protection and enhancement of wildlife-related recreational programs and facilities on project lands.			
	Hours	808	Dollars \$21,196.14

1310 Programs and Project Review

ED14 Project Reviews	11 VDEQ-Public & Intergovernment
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Outcome

This job provides for the Department's review of projects submitted to DGIF by any division of DEQ, except for NEPA, FERC, and JPA projects as discussed under separate Jobs. These include: 1) Intergovernmental Affairs (applications for Federal Coastal Zone Consistency Certification for projects which potentially could impact fish and wildlife resources under our jurisdiction); 2) Waste Division (Hazardous Waste Management permits reviewed by VDGIF prior to issuance); and 3) Water Division (proposals for designation of Surface Water Management Areas (SWMA), and applications for Surface Water Withdrawal Permits to construct intakes or to withdraw water from designated SWMA's). Primary issues of concern typically include protection of endangered or threatened species; restoration and management of fish and wildlife resources, including game and nongame species; protection of instream resources, flows, and sensitive habitats; enhancement of fish and wildlife management programs on project lands; mitigation for unavoidable adverse impacts of proposed projects; and protection and enhancement of wildlife-related recreational programs and facilities on project lands.

Hours	920	Dollars	\$25,391.01
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ED14 Project Reviews	13 Other Environmental Reviews
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Outcome

This job provides for the Department's review of requests from various federal, state, local, or private agencies for consultation on projects or issues that are not covered under a more specific Job. Primary issues of concern typically include protection of endangered or threatened species; restoration and management of fish and wildlife resources, including game and nongame species; protection of instream resources, flows, and sensitive habitats; enhancement of fish and wildlife management programs on project lands; mitigation for unavoidable adverse impacts of proposed projects; and protection and enhancement of wildlife-related recreational programs and facilities on project lands.

Hours	718	Dollars	\$13,431.87
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ED14 Project Reviews	15 Wetlands
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Outcome

This job provides for the Department's role in wetland mitigation bank development and management, and implementation of interagency wetland regulations and policies to achieve no-net-loss of wetlands and related resources through regulatory programs. This Job is implemented in cooperation with the Department's wetland creation and restoration programs dedicated to enhancement and achieving a net gain in wetland resources through non-regulatory voluntary programs.

Hours	228	Dollars	\$6,179.13
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Total for Project ED14	Hours	5,165	Dollars	\$163,245.22
Total for Program 1310	Hours	5,165	Dollars	\$163,245.22

1320 Environmental Policies

Purpose: Coordinating development of department environmental policies, project review procedures, and standard project recommendations; and for development and implementation of environmental training materials and programs for department personnel.

ED15 Environmental Policies & Procedures

ED15 Environmental Policies & Procedures		02 Environmental Policies & Procedures			
Outcome					
This job provides for development and implementation of formal or informal department policies or procedures regarding broad environmental issues that can substantially impact fish and wildlife resources. These guidelines or policies may provide literature review, analysis, and guidelines for review of individual projects or permit applications. The Department's Standard Environmental Review Procedures developed pursuant to this Job: (1) ensures that appropriate field staff are informed of all significant environmental projects or permit applications being reviewed in their area; (2) facilitates statewide consistency in project evaluations and recommendations, while recognizing regional priorities and differences; (3) provides a mechanism for resolution of intra-agency conflicts regarding individual projects or environmental issues; and (4) ensures that appropriate department personnel are informed of agency recommendations on projects or issues reviewed.					
		Hours	72	Dollars	\$2,270.44
ED15 Environmental Policies & Procedures		03 Interagency Policies & Procedures			
Outcome					
This job provides for development and implementation of formal or informal interagency policies or procedures regarding broad environmental issues that can substantially impact fish and wildlife resources. Development of such agreements as the Interagency Environmental Coordinating Committee (IECC) and State Environmental Review Procedures (SERP) with VDOT, and participation on the Statewide General Permits Program and Exceptional Waters TACs for DEQ are typical of activities covered under this Job. These interagency agreements generally are designed to: (1) maximize efficiency of the interagency project review process; (2) ensure that appropriate agencies are informed of proposed projects affecting resources under their respective jurisdiction; (3) facilitate statewide consistency in project evaluations and recommendations, while recognizing agency priorities and differences; (4) provide a mechanism for resolution of interagency conflicts regarding individual projects or environmental issues; and (5) ensure that appropriate agencies are informed of final regulatory or policy decisions regarding projects and issues reviewed.					
		Hours	72	Dollars	\$2,270.44
ED15 Environmental Policies & Procedures		04 Environmental Law Evaluation			
Outcome					
This job provides for DGIF review of existing or proposed international, federal, state, or local laws and regulations related to wildlife diversity and environmental protection. Such reviews normally are initiated at the request of DGIF administrators, major constituents, and elected officials who solicit DGIF review of such laws that may affect the Commonwealth's wildlife resources and DGIF management thereof.					
		Hours	72	Dollars	\$2,270.44
ED15 Environmental Policies & Procedures		05 Chesapeake Bay			
Outcome					
This job provides for DGIF participation in the Chesapeake Bay Program so that DGIF is an effective partner in developing and implementing policies and programs that impact the resources of the Bay Watershed.					
		Hours	48	Dollars	\$1,668.45
Total for Project ED15		Hours	264	Dollars	\$8,479.77
Total for Program 1320		Hours	264	Dollars	\$8,479.77

2100 Hunting/Trapping

Authority and Responsibility

Federal Code 16 U.S.C. 669-669i ("Pittman-Robertson Act" federal funding)

Code of Virginia 29.1-103, 29.1-109, 29.1-500 - 530.2, 29.1-536 - 561

Purpose: Provide the management and research efforts necessary to maintain recreational opportunities to hunt, trap, boat and participate in shooting sports throughout the state. This program encompasses law enforcement efforts to improve compliance with hunting and trapping laws and regulations. The efforts include patrol and special operations to detect and apprehend those who violate these laws and regulations, inspection of hunters and trappers for compliance with license requirements, response to calls from the public and investigations of reported criminal activities that have an impact on hunting recreation. To maintain, enhance and protect wildlife habitat on Department WMA's for sustained wildlife populations to provide consumptive and non-consumptive recreation for the citizens of the Commonwealth.

RH01 Hunting & Trapping Law Enforcement

RH01 Hunting & Trapping Law Enforcement 01 Administrative Duties

Outcome

Focus on customer service expectations by personalizing service delivery, financial matters, internal processes (including output level monitoring, increased accountability & productivity), staff development (to increase efficiency & managerial creativity), and obtaining outstanding results in fiscally tough times.

Hours 9,811 **Dollars** \$1,369,948.31

RH01 Hunting & Trapping Law Enforcement 02 Enforcement

Outcome

Enforcement of hunting and trapping laws and regulations to ensure that populations of game and non-game species are maintained at optimum levels. Law enforcement patrol efforts provide deterrence and contacts with the public during these efforts are intended to improve voluntary compliance. Activities included in this job are vehicular, foot and ATV patrols, special operations and investigations to address the problems of trespass, spotlighting of deer, shooting from the public highways and over harvesting of game species. Additional activities include investigations of hunting accidents, collection, preservation and presentation of evidence in court, maintenance of equipment and administrative support.

Hours 155,820 **Dollars** \$6,236,056.40

Total for Project RH01

Hours 165,631 **Dollars** \$7,606,004.72

RH12 Hunter Land Access

RH12 Hunter Land Access 01 Hunter Land Access Administration

Outcome

This job will coordinate the Agency's efforts to allow public hunting access on privately-owned lands in Virginia. In each administrative region, time will be devoted to establishing partnerships with private landowners, corporate landowners and other agencies that facilitate public access hunting, angling and wildlife-related recreation.

Hours 440 **Dollars** \$16,603.90

RH12 Hunter Land Access 02 Hunter Land Access Field Work

Outcome

This job will facilitate the Agency's efforts to allow public hunting access on privately-owned lands in Virginia. In each administrative region, time will be devoted to establishing partnerships with private landowners, corporate landowners and other agencies that facilitate public access hunting, angling and wildlife-related recreation.

Hours 40 **Dollars** \$1,870.75

Total for Project RH12

Hours 480 **Dollars** \$18,474.65

RH14 WMA Habitat Enhancement

RH14 WMA Habitat Enhancement 01 Administrative Duties

Outcome

Habitat maintenance, improvement and development will be conducted on Virginia's Wildlife Management Areas to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours 9,290 **Dollars** \$574,570.17

2100 Hunting/Trapping

RH14 WMA Habitat Enhancement	02 WMA forest management plan
Outcome Agency staff will prepare an updated, long term forest management plan for nearly 200,000 acres in our system of Wildlife Management Areas. The process will include substantial public education and opportunity for input.	
	Hours 320 Dollars \$57,236.51
RH14 WMA Habitat Enhancement	05 Cavalier Habitat Management
Outcome Habitat maintenance, improvement and development will be conducted on Cavalier Wildlife Management Area to optimize wildlife populations.	
	Hours 434 Dollars \$13,100.90
RH14 WMA Habitat Enhancement	06 Hog Island
Outcome Habitat maintenance, improvement and development will be conducted on Hog Island Wildlife Management Area to optimize wildlife populations. Hog Island will be managed primarily for waterfowl habitats. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.	
	Hours 826 Dollars \$24,053.23
RH14 WMA Habitat Enhancement	08 Chickahominy
Outcome Habitat maintenance, improvement and development will be conducted on the Chickahominy Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.	
	Hours 338 Dollars \$10,024.19
RH14 WMA Habitat Enhancement	09 Lands End
Outcome Habitat maintenance, improvement and development will be conducted on Lands End Wildlife Management Area to optimize wildlife populations. Lands End will be managed for migratory Canada geese that historically overwinter on the Rappahannock River. Larger and healthier wildlife populations in this area will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.	
	Hours 336 Dollars \$13,313.35
RH14 WMA Habitat Enhancement	10 Princess Anne
Outcome Habitat maintenance, improvement and development will be conducted on Princess Anne Wildlife Management Area to optimize wildlife populations. Princess Anne will be managed primarily for waterfowl habitats. Larger and healthier wildlife populations in this area will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.	
	Hours 830 Dollars \$26,625.04
RH14 WMA Habitat Enhancement	13 Dick Cross
Outcome Habitat maintenance, improvement and development will be conducted on Dick Cross Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.	
	Hours 1,300 Dollars \$44,227.06
RH14 WMA Habitat Enhancement	15 Amelia
Outcome Habitat maintenance, improvement and development will be conducted on Amelia Wildlife Management Area to optimize wildlife populations. Amelia WMA will be managed primarily for small game and non-game habitats, including ground-nesting birds such as quail. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.	
	Hours 1,140 Dollars \$36,335.38

2100 Hunting/Trapping

RH14	WMA Habitat Enhancement	16	Horsepen
Outcome			
Habitat maintenance, improvement and development will be conducted on Horsepen Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.			
		Hours	Dollars
		160	\$6,033.28

RH14	WMA Habitat Enhancement	17	Briery Creek
Outcome			
Habitat maintenance, improvement and development will be conducted on Briery Creek Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.			
		Hours	Dollars
		240	\$10,760.42

RH14	WMA Habitat Enhancement	19	James River
Outcome			
Habitat maintenance, improvement and development will be conducted on James River Wildlife Management Area to optimize wildlife populations. James River will be managed for small game and non-game wildlife, and for waterfowl at a restored wetland site. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.			
		Hours	Dollars
		104	\$6,678.46

RH14	WMA Habitat Enhancement	20	White Oak
Outcome			
Habitat maintenance, improvement and development will be conducted on White Oak Mountain Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on all WMAs will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.			
		Hours	Dollars
		620	\$30,266.09

RH14	WMA Habitat Enhancement	21	Fairystone
Outcome			
Habitat maintenance, improvement and development will be conducted on Fairystone Wildlife Management Area to optimize wildlife populations. Fairystone is managed primarily for small game, non-game and wild turkey populations. In addition, searching for "fairystones" (a small, cross-like crystal) is a popular pursuit at this WMA. Fairystones are particularly evident after installation of some habitat improvements, such as food plots. These enhancements benefit many citizens of the Commonwealth.			
		Hours	Dollars
		664	\$23,099.26

RH14	WMA Habitat Enhancement	22	Turkeycock
Outcome			
Habitat maintenance, improvement and development will be conducted on Turkeycock Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.			
		Hours	Dollars
		40	\$1,174.80

RH14	WMA Habitat Enhancement	23	Havens
Outcome			
Habitat maintenance, improvement and development will be conducted on Havens Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.			
		Hours	Dollars
		40	\$1,204.40

2100 Hunting/Trapping

RH14 WMA Habitat Enhancement	30 Big Survey
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Outcome

Habitat maintenance, improvement and development will be conducted on Big Survey Wildlife Management Area to optimize wildlife populations. Big Survey habitats are manipulated primarily by conducting forest management operations, such as timber sales. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	160	Dollars	\$5,596.17
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RH14 WMA Habitat Enhancement	31 Clinch MT/Hidden Valley
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Outcome

Habitat maintenance, improvement and development will be conducted on Clinch Mountain and Hidden Valley Wildlife Management Areas to optimize wildlife populations. Clinch Mountain and Havens WMA habitats are manipulated primarily by conducting forest management operations, such as timber sales. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	1,500	Dollars	\$42,142.48
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RH14 WMA Habitat Enhancement	34 RAAP
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Outcome

Habitat maintenance, improvement and development will be conducted on the Radford Army Arsenal lands to optimize wildlife populations.

Hours	930	Dollars	\$27,334.26
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RH14 WMA Habitat Enhancement	37 Highland
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Outcome

Habitat maintenance, improvement and development will be conducted on Highland Wildlife Management Area to optimize wildlife populations. Highland WMA habitats will be manipulated primarily through forest operations, such as timber sales. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	811	Dollars	\$31,240.56
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RH14 WMA Habitat Enhancement	38 Goshen/Little North Mountain
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Outcome

Habitat maintenance, improvement and development will be conducted on Goshen and Little North Mountain Wildlife Management Areas to optimize wildlife populations. Habitats on Goshen/Little North Mountain are primarily forested. Larger and healthier wildlife populations on WMA's will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	2,122	Dollars	\$65,061.22
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RH14 WMA Habitat Enhancement	39 Gathright
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Outcome

Habitat maintenance, improvement and development will be conducted on Gathright Wildlife Management Area to optimize wildlife populations. Gathright habitats will be enhanced through the use of forest management. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	590	Dollars	\$23,901.50
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RH14 WMA Habitat Enhancement	40 Lake Robertson WMA
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Outcome

Habitat maintenance, improvement and development will be conducted on Lake Robertson Wildlife Management Area to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	42	Dollars	\$1,386.07
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2100 Hunting/Trapping

RH14 WMA Habitat Enhancement		46 Phelps/Weston WMA		
Outcome				
Habitat maintenance, improvement and development will be conducted on Phelps and Weston Wildlife Management Areas to optimize wildlife populations. Phelps and Weston WMAs will be managed primarily for small game and non-game wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.				
	Hours	4,640	Dollars	\$127,212.98
RH14 WMA Habitat Enhancement		50 Powhatan		
Outcome				
Habitat maintenance, improvement and development will be conducted on Powhatan and Hardware River Wildlife Management Areas to optimize wildlife populations. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.				
	Hours	4,320	Dollars	\$116,862.68
RH14 WMA Habitat Enhancement		52 WMA Timber Sales		
Outcome				
The forestry section will conduct timber sales to enhance wildlife habitat in accordance with existing management plans for each WMA insuring a diversity of habitat types and desirable wildlife populations for the use and enjoyment of its constituents. The sale of timber products to create desirable habitat will also generate income for the agency and pay 25% to the county in lieu of real estate taxes.				
	Hours	480	Dollars	\$20,914.35
RH14 WMA Habitat Enhancement		55 Coop WMA		
Outcome				
Habitat maintenance, improvement and development will be conducted on cooperative areas to optimize wildlife populations. Larger and healthier wildlife populations on these areas will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.				
	Hours	120	Dollars	\$4,542.75
RH14 WMA Habitat Enhancement		56 Crooked Creek WMA		
Outcome				
Habitat maintenance, improvement and development will be conducted on Crooked Creek Wildlife Management Area to optimize wildlife populations. Crooked Creek WMA will be managed primarily for small game and non-game habitats. Larger and healthier wildlife populations on WMAs will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.				
	Hours	970	Dollars	\$25,012.09
RH14 WMA Habitat Enhancement		67 Featherfin Habitat Management		
Outcome				
Habitat maintenance, improvement and enhancement will be conducted on the Featherfin Wildlife Management Area in Appomattox, Prince Edward and Buckingham Counties to optimize wildlife populations. Featherfin will be managed primarily for small game and nongame wildlife habitats and for public access. Optimum and healthy wildlife populations will benefit hunters, anglers, boaters, wildlife watchers and other citizens of the Commonwealth				
	Hours	260	Dollars	\$11,077.31
Total for Project RH14		Hours	33,625	Dollars \$1,380,986.96
Total for Program 2100		Hours	199,736	Dollars \$9,005,466.32

2110 Big Game

Purpose: To provide recreational deer, bear and turkey hunting opportunities and direct the population control necessary to reduce negative effects such as crop depredation and vehicle collisions; to conserve Virginia's bear resource by managing toward optimum populations that serve the needs of the Commonwealth, to conserve the wild turkey resource by managing toward optimum populations to serve the needs of the Commonwealth.

RH02 Big Game Harvest Information

RH02 Big Game Harvest Information	02 Big Game Check Station System
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Outcome

Collect check station information related to hunter harvest of deer, bear and turkey. Harvest information gathered through the check station system is necessary to make accurate population estimates, enabling the Department to propose appropriate harvest regulations. Automated game checking will start with the fall deer season and spring turkey season. 1-866-GOT-GAME.

Hours	346	Dollars	\$71,947.94
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RH02 Big Game Harvest Information	04 Hunter Survey
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Outcome

The purpose of this job is to provide the administrative duties necessary to prepare for conducting the hunter survey during FY 2005.

Hours	21	Dollars	\$911.61
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RH02 Big Game Harvest Information	05 Bowhunter Survey
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Outcome

An annual survey of bowhunters will be conducted to collect information on sightings, locations and occurrences of furbearers. This index provides information needed to promulgate appropriate regulations regarding use of furbearers.

Hours	337	Dollars	\$17,349.79
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RH02 Big Game Harvest Information	06 HIP
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Outcome

In accordance with federal requirements, demographic data will be collected on 60,000 or more migratory bird hunters. Data collected through the Harvest Information Program (HIP) will enable the USFWS to determine appropriate season lengths and bag limits for migratory birds.

Hours	21	Dollars	\$34,093.12
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RH02 Big Game Harvest Information	07 Migratory Gamebird Surveys
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Outcome

Surveys to study populations of game birds in the Commonwealth.

Hours	10	Dollars	\$439.16
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RH02 Big Game Harvest Information	08 WMA Use Survey
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Outcome

Appropriate survey techniques will be developed and deployed to users of Wildlife Management Areas in Virginia. The surveys will help identify and quantify the various users of our WMAs. Users will provide information on seasonality of use, kinds of use and levels of satisfaction with habitat and facilities management efforts. Results of the surveys will help DGIF identify and focus on more specific management needs.

Hours	247	Dollars	\$4,815.28
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Total for Project RH02	Hours	982	Dollars	\$129,556.90
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RH03 Deer

RH03 Deer	01 Administrative Duties
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Outcome

The purpose of this job is to administer the statewide deer management program. The staff will coordinate the collection and dissemination of deer harvest data, population estimates and harvest regulation recommendations.

Hours	3,122	Dollars	\$119,215.70
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2110 Big Game

RH03 Deer		02 DMAP		
Outcome				
Technical assistance, through the Deer Management Assistance Program (DMAP), will be offered to the public. Landowners, clubs, and cooperators will receive assistance in managing local deer herds for desired objectives.				
	Hours	3,946	Dollars	\$137,323.40
RH03 Deer		03 DCAP		
Outcome				
Landowners will reduce crop damage by harvesting extra deer during the hunting season. DCAP enables landowners to take deer that are causing damage to agricultural crops in excess of the regulated bag limit.				
	Hours	21	Dollars	\$2,411.61
RH03 Deer		04 Population Status Survey		
Outcome				
Virginia's deer herd will be monitored to determine health and relative density.				
	Hours	250	Dollars	\$9,137.44
RH03 Deer		08 RAAP Hunt		
Outcome				
Recreational hunting will be conducted at the Radford Army Ammunition Plant to facilitate access and control the captive deer herd.				
	Hours	2,610	Dollars	\$81,403.31
RH03 Deer		09 Deer Management Plan		
Outcome				
Further development and coordination of the Virginia Deer Management Plan will be conducted.				
	Hours	250	Dollars	\$13,909.61
RH03 Deer		11 Quality Deer Management		
Outcome				
Public attitudes regarding Quality Deer Management will be evaluated. Evaluation of the needs and desires of the public is important when considering instituting a Quality Deer Management program.				
	Hours	21	Dollars	\$911.61
RH03 Deer		12 Deer Collisions		
Outcome				
Information will be gathered regarding the scope of deer-vehicle collisions in Virginia. Accurate estimates of the number of occurrences and costs of resulting damage will improve the Department's ability to manage deer herds to the objectives of the public.				
	Hours	229	Dollars	\$6,898.00
RH03 Deer		13 Deer Program Publications		
Outcome				
Publications regarding deer damage will be produced and printed. Educational materials on this subject will improve the public's awareness of deer and habitats, and increase public satisfaction with Virginia's deer.				
	Hours	146	Dollars	\$4,816.41
RH03 Deer		16 DPOP		
Outcome				
An out-of-season deer harvest program will be conducted to address over-populated areas that are unable to harvest sufficient deer during the hunting season.				
	Hours	187	Dollars	\$6,675.22

2110 Big Game

RH03 Deer	17 Elk
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Outcome

Elk moving into Virginia from Kentucky, will be monitored, captured and returned.

Hours	141	Dollars	\$5,215.39
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RH03 Deer	18 Urban Deer Management
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Outcome

This job will coordinate activities involved in tracking and managing the expanding deer herd in Virginia. The deer project coordinator will use this job to direct the urban archery program and other damage management programs throughout Virginia.

Hours	520	Dollars	\$16,763.27
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RH03 Deer	19 Captive Deer Management
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Outcome

This job will be used to coordinate agency activities involved in the management of captive deer facilities throughout Virginia. Activities will include active testing of captive cervids for CWD, TB and other diseases.

Hours	499	Dollars	\$15,954.79
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Total for Project RH03	Hours	11,940	Dollars	\$420,635.76
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RH04 Bear

RH04 Bear	01 Administrative Duties
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Outcome

The statewide bear project will be coordinated and administered. Harvest will be monitored, analyzed and evaluated for trends and other information. Accurate information is needed to protect the bear hunting season.

Hours	1,364	Dollars	\$62,159.20
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RH04 Bear	04 Bear Mast Survey
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Outcome

Mast production will be monitored each year to determine an index relative to bear health and timing of denning.

Hours	308	Dollars	\$8,086.90
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RH04 Bear	06 Nuisance Bear Relocation
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Outcome

Bears causing critical problems that cannot be solved any other way will be relocated.

Hours	1,604	Dollars	\$56,447.15
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RH04 Bear	09 Bear Population/Harvest Study
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Outcome

Staff will collect physiological data regarding bears harvested during the hunting season.

Hours	624	Dollars	\$28,915.98
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Total for Project RH04	Hours	3,901	Dollars	\$155,609.23
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RH05 Turkey

RH05 Turkey	01 Administrative Duties
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Outcome

The wild turkey management project will be coordinated and administered. Data will be gathered enabling estimates of fall and spring harvest, relative population densities, and population trends. This information will help produce more accurate management recommendations.

Hours	411	Dollars	\$11,292.83
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2110 Big Game

RH05 Turkey		02 Brood Observations		
Outcome				
Department staff will collect information on the location and abundance of wild turkey broods. These data will be used to determine relative abundance of wild turkeys in Virginia.				
	Hours	60	Dollars	\$2,402.89
RH05 Turkey		03 D O F Mast Survey		
Outcome				
An annual mast evaluation will be conducted, helping to determine relative abundance of turkey food.				
	Hours	40	Dollars	\$1,801.92
RH05 Turkey		04 Spring Gobbler Survey		
Outcome				
Department staff and turkey hunters will report occurrences of gobbling turkeys during the spring hunting season, helping to determine relative abundance of turkeys.				
	Hours	228	Dollars	\$10,136.42
RH05 Turkey		05 Harvest Feather Survey		
Outcome				
Age and sex data will be collected during the fall turkey season. These data will establish a relative index of age and sex distribution in Virginia's turkey flock.				
	Hours	24	Dollars	\$2,261.15
RH05 Turkey		06 Population Dynamics Research		
Outcome				
Investigations regarding reproduction and critical habitats for wild turkeys in Virginia will continue. Collected data will be used to formulate regulations to improve the status of wild turkeys in Virginia.				
	Hours	24	Dollars	\$961.15
RH05 Turkey		07 Turkey Status/Harvest Evaluations		
Outcome				
Harvest data will be collected and analyzed to determine the status of wild turkeys in Virginia. Data will be used, along with other information, to determine the need for management actions.				
	Hours	96	Dollars	\$3,844.62
RH05 Turkey		08 Wild Turkey Restoration		
Outcome				
Restoration of eastern Wild Turkeys in Virginia was completed in 1993 with the expectation that areas without significant turkey populations would be filled with range expansion. However, range expansion in the Shenandoah Valley appears problematic. A GIS study has been conducted to identify potential turkey habitat in Rockingham County. A release of 20-25 birds in Rockingham is planned.				
	Hours	12	Dollars	\$480.58
RH05 Turkey		09 Hunting Effects on Gobbler Survival		
Outcome				
A cooperative study with North Carolina is planned to evaluate the effects of different harvest management programs on gobbler survival and gobbling behavior. A pilot study will initially be conducted to develop the transmitter design to permit accurate mortality sensing and data logging of gobbling.				
	Hours	1,342	Dollars	\$39,164.20
Total for Project RH05		Hours	2,237	Dollars \$72,345.77
Total for Program 2110		Hours	19,059	Dollars \$778,147.67

2120 Small Game

Purpose: To effectively manage small game wildlife (quail, rabbits, and squirrels) by monitoring populations, conducting applied research, providing technical assistance, and formulating hunting season recommendations. Conservation of the ruffed grouse resource by managing toward optimum populations to serve the needs of the Commonwealth.

RH06 Rabbit/Quail/Squirrel

RH06 Rabbit/Quail/Squirrel	01 Administrative Duties
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Outcome

Small game management will be coordinated and administered. Administration will facilitate operations including population monitoring, providing technical assistance and formulating regulation proposals.

Hours	1,030	Dollars	\$33,964.30
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RH06 Rabbit/Quail/Squirrel	03 Quail Call Count
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Outcome

Agency staff will conduct quail call counts to determine population distribution and density throughout the Commonwealth. This information will help determine management strategies and regulatory proposals.

Hours	150	Dollars	\$4,218.32
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RH06 Rabbit/Quail/Squirrel	04 Rural Mail Carrier Survey
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Outcome

Rural mail carriers will collect data on rabbit populations while delivering mail throughout the state. These data provide a relative index to annual rabbit population density and distribution.

Hours	120	Dollars	\$12,192.20
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RH06 Rabbit/Quail/Squirrel	10 Quail Wing/Hunter Survey
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Outcome

A sample of harvested quail will be analyzed to determine population age structure. Age data will be used to determine appropriate opening and closing dates for the quail hunting season.

Hours	100	Dollars	\$4,881.00
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RH06 Rabbit/Quail/Squirrel	19 SE Fox Squirrel Study
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Outcome

This project will determine the feasibility of establishing a population of SE Fox Squirrels in Region 2.

Hours	150	Dollars	\$5,296.50
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Total for Project RH06	Hours	1,550	Dollars	\$60,552.32
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RH07 Grouse

RH07 Grouse	01 Administrative Duties
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Outcome

Grouse management and investigations in Virginia will be coordinated and administered. Grouse investigations seek to estimate population levels and trends and to determine survival of grouse in various habitats.

Hours	531	Dollars	\$16,098.61
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RH07 Grouse	02 Grouse Status Survey
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Outcome

Information will be gathered and analyzed, and a report will be produced regarding the annual status of grouse in Virginia.

Hours	96	Dollars	\$3,844.62
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RH07 Grouse	03 Grouse Drumming Survey
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Outcome

Department staff will conduct surveys to determine the occurrence and distribution of grouse in Virginia.

Hours	24	Dollars	\$961.15
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2120 Small Game

RH07 Grouse

04 Grouse Hunter Survey

Outcome

Information will be collected on the numbers, age and sex of grouse harvested by hunters in Virginia. These data will be used to determine the annual status of grouse in Virginia.

Hours	120	Dollars	\$5,605.77
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RH07 Grouse

05 Grouse Ecology Study

Outcome

The ecology of grouse will be investigated as part of a multi-state research project. The information will be used to enhance and maintain grouse populations in the Southern Appalachians.

Hours	48	Dollars	\$1,922.31
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Total for Project RH07

Hours	819	Dollars	\$28,432.46
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Total for Program 2120

Hours	2,369	Dollars	\$88,984.78
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2130 Migratory Game Birds

Purpose: To develop, coordinate, and implement waterfowl management and research programs on public and private lands and waters of the Commonwealth. Collect biological information in order to manage mourning dove populations at a huntable level. To conserve the woodcock resource by managing toward optimum populations to serve the needs of the Commonwealth.

RH08 Waterfowl

RH08 Waterfowl	01 Administrative Duties
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Outcome

Waterfowl management and research will be coordinated and administered within the state of Virginia. The purpose of the waterfowl project is to monitor and manage migratory waterfowl populations cooperatively with other state, federal, international, and private agencies and organizations.

Hours	1,526	Dollars	\$97,948.09
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RH08 Waterfowl	02 Waterfowl Population Monitoring
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Outcome

A variety of surveys and monitoring programs will be used to evaluate waterfowl populations' status and trends. This information will be used to develop annual waterfowl hunting regulations and to direct waterfowl management activities and strategies.

Hours	875	Dollars	\$126,441.62
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RH08 Waterfowl	03 Goose Movement/Survival
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Outcome

Migrant and resident Canada goose movements, distribution, productivity, and survival will be evaluated. This information will enable the Department to develop specific management activities such as special hunting seasons, habitat manipulations, and control activities to address concerns for both populations

Hours	125	Dollars	\$3,508.48
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RH08 Waterfowl	04 Black Duck Population Monitoring
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Outcome

Local black duck breeding distribution and nesting success will be determined and evaluated. Potential management strategies will be developed that will enhance annual productivity and benefit local black duck breeding populations

Hours	520	Dollars	\$35,471.79
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RH08 Waterfowl	06 Waterfowl Banding
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Outcome

Many species of waterfowl will be banded in cooperation with other states and Canadian Provinces in the Atlantic Flyway. Information from band analyses is used to evaluate survival and hunting mortality, and in the development of state, flyway, and national waterfowl hunting regulations

Hours	229	Dollars	\$7,875.42
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RH08 Waterfowl	08 Managed Hunts
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Outcome

Agency staff will coordinate and administer a variety of public hunting programs that are conducted for specific waterfowl species or on selected Wildlife Management Areas.

Hours	991	Dollars	\$32,464.27
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RH08 Waterfowl	09 Tundra Swan Research/Management
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Outcome

Tundra swan productivity and distribution in the state of Virginia will be monitored. Swans will be captured for marking with leg-bands and neck-collars to evaluate migration corridors, staging locations, winter site fidelity, and annual survival.

Hours	218	Dollars	\$5,899.46
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2130 Migratory Game Birds

RH08 Waterfowl		12 Waterfowl Breeding Surveys		
Outcome				
Department staff will conduct an annual assessment of the density and distribution of waterfowl species that breed in Virginia. This information is used to evaluate long-term trends and to help develop annual hunting regulations and management strategies.				
	Hours	134	Dollars	\$7,370.44
RH08 Waterfowl		14 Waterfowl Disease Investigations		
Outcome				
Department staff will coordinate and respond to waterfowl disease outbreaks.				
	Hours	114	Dollars	\$3,399.31
Total for Project RH08		Hours	4,733	Dollars \$320,378.88
RH09 Mourning Dove				
RH09 Mourning Dove		01 Administrative Duties		
Outcome				
Management and research activites on mourning doves in Virginia will be coordinated and administered.				
	Hours	10	Dollars	\$439.16
RH09 Mourning Dove		02 Dove Call Counts		
Outcome				
Department staff will conduct mourning dove call count surveys to determine relative density and abundance of mourning doves in Virgina. These data are used to prepare regulatory and management proposals.				
	Hours	62	Dollars	\$2,059.35
RH09 Mourning Dove		03 Dove Banding Project		
Outcome				
Department staff will catch, band and release 550 mourning doves throughout the Commonwealth as part of a multi-state effort to study mourning dove ecology. The expected results will enable states to more effectively set harvest seasons and bag limits to optimize dove populations.				
	Hours	2,183	Dollars	\$67,326.18
Total for Project RH09		Hours	2,255	Dollars \$69,824.70
RH10 Woodcock/Rail/Snipe				
RH10 Woodcock/Rail/Snipe		01 Administrative Duties		
Outcome				
Management and research activities regarding woodcock, rail and snipe will be coordinated and adminstered.				
	Hours	10	Dollars	\$439.16
RH10 Woodcock/Rail/Snipe		02 Woodcock Status		
Outcome				
Department staff will conduct woodcock call counts to determine relative abundance and distribution of woodcock in Virginia. This information will be used to prepare regulatory and management proposals.				
	Hours	10	Dollars	\$439.16
Total for Project RH10		Hours	21	Dollars \$878.33
Total for Program 2130		Hours	7,009	Dollars \$391,081.90

2140 Furbearers

Purpose: To conserve Virginia's furbearer resource by managing toward optimum populations that serve the needs of the Commonwealth. The goal of monitoring and optimizing the populations of the 13 furbearing species requires detailed information on the status of these populations to make informed and wise decisions on managing both populations and habitats.

RH11 Furbearers

RH11 Furbearers	01 Administrative Duties				
Outcome					
Management and research activities regarding furbearers will be coordinated and administered.					
	Hours	637	Dollars	\$33,158.87	
RH11 Furbearers	02 Fur Buyers Report				
Outcome					
Information on furbearer harvest will be collected and published in the annual Fur Buyers Report.					
	Hours	80	Dollars	\$3,029.09	
RH11 Furbearers	03 Otter				
Outcome					
Department staff will survey otter population density and distribution in Virginia. This information will be used to determine regulatory and management strategies.					
	Hours	380	Dollars	\$18,711.39	
RH11 Furbearers	04 Nuisance Furbearer Technical Assistance				
Outcome					
Technical assistance on furbearer control will be provided to the public on nuisance furbearers.					
	Hours	250	Dollars	\$9,465.90	
RH11 Furbearers	05 Bobcat/Otter Tagging				
Outcome					
Tags required by law will be produced and distributed to persons engaged in the selling of furbearer pelts.					
	Hours	307	Dollars	\$8,713.89	
RH11 Furbearers	06 Furbearer Population/Harvest Status				
Outcome					
Relative density and abundance of furbearers will be estimated and published in the Harvest Status report.					
	Hours	80	Dollars	\$3,529.09	
RH11 Furbearers	07 Trapper Survey				
Outcome					
Furbearer trappers will be surveyed to determine harvest, participation and attitudes. This information will be used to prepare regulatory and management proposals.					
	Hours	150	Dollars	\$8,429.54	
RH11 Furbearers	08 Fox Study				
Outcome					
The purpose of this job is to determine the need for translocating foxes from wild populations into fox-chase pens. Need will be determined by studying survival of translocated foxes in fox-chase pens throughout Virginia.					
	Hours	150	Dollars	\$5,679.54	
Total for Project RH11		Hours	2,034	Dollars	\$90,717.31
Total for Program 2140		Hours	2,034	Dollars	\$90,717.31

2200 Fishing

Authority and Responsibility

Federal Code 16 U.S.C. 777 - 777K ("Dingell-Johnson Act" federal funding)

Code of Virginia 29.1-500 - 509, 29.1-531 - 535

Purpose: Provide the management and research efforts necessary to maintain recreational opportunities to fish throughout the state's inland waters, rivers and streams. This program encompasses fresh and inland salt waters and involves the law enforcement efforts dedicated to the improvement in compliance with fresh and salt water fish laws and regulations.

RF01 Fishing Law Enforcement

RF01 Fishing Law Enforcement	01 Administrative Duties
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Outcome

Focus on customer service expectations by personalizing service delivery, financial matters, internal processes (including output level monitoring, increased accountability & productivity), staff development (to increase efficiency & managerial creativity), and obtaining outstanding results in fiscally tough times.

Hours	5,475	Dollars	\$874,580.67
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RF01 Fishing Law Enforcement	02 Fishing Enforcement
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Outcome

Protect aquatic wildlife resources and work to attain voluntary compliance with relative state laws and department regulations. Law enforcement patrols will be conducted to ensure compliance with license, creel and size regulations. Special investigations and operations to address illicit commercial activities or over harvesting of aquatic species will be conducted. Additional activities include the collection, preservation and presentation of evidence in court, maintenance of equipment and administrative support.

Hours	77,015	Dollars	\$3,051,592.25
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Total for Project RF01	Hours	82,489	Dollars	\$3,926,172.93
Total for Program 2200	Hours	82,489	Dollars	\$3,926,172.93

2210 Fishing Management Operations

Purpose: Manage the inland fisheries resources of the Commonwealth in order to maintain ecological integrity and provide for the recreational enjoyment of anglers.

RF02 Fisheries Management

RF02 Fisheries Management	01 Administrative Duties
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Outcome

General administrative and planning support for fisheries management, research, facility maintenance, and regulations of inland fisheries resources. This project includes central as well as field office operations and all contract and expenditures necessary to support the agency's and division's other projects.

Hours 15,426 **Dollars** \$690,974.16

RF02 Fisheries Management	02 Large Impoundments
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Outcome

The Department currently manages 25 man-made large impoundments (>500 acres), totaling 139,905 acres. These impoundments vary considerably with regard to size, principle use, water quality, fertility and limnology and are complex ecological systems. Major open water areas, fish assemblages, water level fluctuations, thermal stratification, complex predator/prey relationships, and a multitude of user groups from pleasure boaters to tournament fishermen are just a few of the variables that make reservoir management a tremendous challenge. Large impoundments make up over 92% of the flat water in Virginia and 50% of the anglers fish these large lakes. The 1996 National Survey estimated that 547,000 anglers fished nearly 6 million days on all impoundments in Virginia. To optimize fishing opportunity and diversity in large impoundments, it is important to update and monitor fish populations and angler use data to evaluate current and new management plans; design and conduct objective-based research to answer specific management questions; increase habitat, water quality, and watershed protection efforts; and continue active coordination with various agencies/entities operating these impoundments. Work plans include angler surveys, fish stockings, habitat work, regulation evaluations, and angler access.

Hours 11,885 **Dollars** \$486,052.70

RF02 Fisheries Management	03 Small Impoundments
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Outcome

Small lakes are the waters that provide the introduction to fishing for most anglers. They are considered the "bread and butter" of fishing in the state and also provide many excellent "close-to-home" fishing opportunities. In 1999, 37% of Virginia anglers fished small impoundments and they spent over 35% of their time fishing these waters. Virginia's small public fishing lakes (<500 acres) offer diverse fishing opportunities, generally receive heavy fishing pressure, and present an array of management problems. Distributed statewide, the department currently manages 204 small man-made lakes; the department owns 38 of these waters and manages the others under cooperative agreements with various local, state, federal, and corporate entities. This job provides resources to develop and evaluate intensive management plans, make sound environmental impact assessments, and disseminate small lake fisheries information to the public. Work plans include management and regulation evaluations, angler surveys, fish stockings, habitat improvements, angler access, and lake and dam maintenance.

Hours 11,831 **Dollars** \$474,140.68

RF02 Fisheries Management	04 Warm Water Stream
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Outcome

Virginia has over 40,000 miles of warmwater streams. This important resource includes approximately 25,000 miles of fishable streams (including about 1,000 miles tidal) which support a great diversity of freshwater fish species and provide excellent sport fishing opportunities. The Fisheries Division's Angler Survey showed over 58% of state anglers fished warmwater streams and spent over 52% of their time fishing these streams. The 1996 National Survey estimated 480,000 anglers spent 3.8 million days fishing streams in Virginia. Evaluation of warmwater streams is an essential and basic step to develop a comprehensive fisheries program. This job provides necessary evaluations to develop, implement, and evaluate objective based management plans; make sound environmental impact assessments to prevent or minimize degradation of aquatic habitats; and provide better public utilization of these diverse, valuable resources. Work plans include management plan and regulation evaluations, angler surveys, fish stockings, and continued smallmouth bass river committee studies/efforts.

Hours 20,344 **Dollars** \$750,653.18

2210 Fishing Management Operations

RF02 Fisheries Management		05 Coldwater Streams		
Outcome				
Virginia's diversified trout habitat offers a wide range of trout fishing opportunities and the Department's catchable trout stocking program, wild trout program, and fingerling stocking program are designed to meet the needs of the estimated 239,000 trout anglers that fish 1,931,000 days each year on 2,800 miles of trout streams. Evaluating coldwater streams provides data necessary to respond to potential habitat degradation, evaluate current management strategies and adjust as needed to improve and develop new trout fisheries as opportunities become available, and establish longterm trends for our wild trout populations. Work plans include fishery development/management evaluations, angler surveys, habitat improvements, angler access, and trout stockings.				
	Hours	8,677	Dollars	\$382,773.19
RF02 Fisheries Management		09 Fish Passage/Shad Restoration		
Outcome				
Development of fish passage facilities and restoration of alosid stocks are major goals of the Chesapeake Bay Program and the Atlantic State Marine Fisheries Commission, and are initiatives VDGIF has developed into cooperative efforts involving VMRC, USFWS, EPA, NOAA, cities, counties, private interest groups and industry, the Pamunkey and Mattaponi Tribal governments and commercial watermen. American shad broodstock collection and spawning, fry rearing, and stocking for James, Rappahannock, and Potomac Rivers restoration; evaluation of stocking success and contribution of hatchery fish to juvenile shad and returning adults in the James; and monitoring of anadromous fish stocks to determine relative abundance, and spatial and temporal distribution.				
	Hours	15,334	Dollars	\$369,064.58
Total for Project RF02		Hours	83,497	Dollars \$3,153,658.49
RF03 Fish Culture				
RF03 Fish Culture		01 Administrative Duties		
Outcome				
Plan, coordinate and direct the activities of nine fish hatcheries and three fee fishing areas. Administrative duties include making optimum use of the fiscal, human, physical and biological resources available to these facilities, and to provide technical assistance to maximize cost-efficient hatchery production to enhance or optimize angling opportunity for a variety of fish species in public waters of the Commonwealth.				
	Hours	8,316	Dollars	\$389,139.38
RF03 Fish Culture		02 Coldwater Stations		
Outcome				
Manage the propagation and distribution of approximately 1.39 million catchable and 278,000 fingerling trout. The trout provide recreational angling opportunities on 500 miles of streams, 25 impoundments, 17 special regulation areas, three department managed fee fishing areas.				
	Hours	53,864	Dollars	\$1,858,618.38
RF03 Fish Culture		03 Warmwater Stations		
Outcome				
Manage the production and distribution of warm and cool water gamefish. Numbers produced are determined from requests generated by management biologists to maintain or enhance fish populations that provide recreational opportunities for the public. Approximately 90 public waters are to be stocked with walleye, northern pike, muskellunge, sunfish, striped bass, channel catfish, and largemouth and smallmouth bass fingerlings. Total combined fingerling stockings are expected to exceed 1.8 million.				
	Hours	16,319	Dollars	\$751,499.14
RF03 Fish Culture		04 Fee Areas		
Outcome				
Operate two Department fee fishing areas and provide trout for the Douthat State Park fee fishing area. Contract concessionaires provide permits and supplies at the Crooked Creek and Clinch Mountain Fee areas while these services are provided by the state park at Douthat Lake. The 25,000 to 32,000 daily permits will provide \$87,500 to \$112,000 to the agency. Recreational trout angling is provided throughout the summer at Crooked Creek and Clinch Mountain.				
	Hours	1,892	Dollars	\$37,550.69
Total for Project RF03		Hours	80,392	Dollars \$3,036,807.59
Total for Program 2210		Hours	163,889	Dollars \$6,190,466.08

2320 Watchable Wildlife

Authority and Responsibility
Code of Virginia 29.1-103

Purpose: To maximize opportunities for public enjoyment and observation of Virginia's native wildlife, thereby increasing public interest, knowledge, understanding, and involvement in managing wildlife resources.

RW02 Watchable Wildlife

RW02 Watchable Wildlife	01 Administrative Duties
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Outcome

This job provides for the administration of activities related to the development and implementation of a comprehensive Watchable Wildlife Program, including project development/administration, and coordination of efforts with other staff, federal/state/local government agencies, and public or private cooperators. The Department's comprehensive Watchable Wildlife program seeks to maximize opportunities for public enjoyment and observation of Virginia's native wildlife, thereby increasing public interest, knowledge, understanding, and involvement in wisely managing the Commonwealth's wildlife resources.

Hours	1,397	Dollars	\$99,242.86
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RW02 Watchable Wildlife	03 Virginia Birding and Wildlife Trail
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Outcome

This job provides for the planning and development of specific Watchable Wildlife sites and opportunities (e.g., Virginia Birding and Wildlife Trail, Agency Wildlife Management Areas) for Virginia's wildlife enthusiasts to better enjoy the recreational and educational benefits of Virginia's wildlife resources. This will include site development, promotion of local economic impact of site enhancements and evaluation of potential impacts from increased visitors to wildlife viewing sites.

Hours	1,054	Dollars	\$406,526.20
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RW02 Watchable Wildlife	04 Urban Technical Guidance
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Outcome

This job provides for the development and implementation of programs for urban constituents. These programs include publications and presentations on nuisance wildlife, preserving green space, urban designs to enhance wildlife, while reducing human/wildlife conflicts, and providing information on wildlife to urban and suburban citizens of Virginia. Web site will be enhanced to deliver information more efficiently would be included in this area where applicable to urban settings.

Hours	1,653	Dollars	\$66,150.47
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RW02 Watchable Wildlife	05 Watchable Wildlife Outreach
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Outcome

This project provides for the continued support of existing birding and wildlife festivals and implementation of new festivals to highlight wildlife across Virginia, as well as, development of other publications and information related to wildlife and wildlife/human interactions. The Watchable Wildlife program seeks to maximize opportunities for public enjoyment and observation of Virginia's native wildlife through increased programming, presentations, festivals, and other wildlife viewing outreach efforts. Publication and web site information would be included in this project where it did not specifically relate to urban/suburban environments.

Hours	1,592	Dollars	\$75,299.76
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RW02 Watchable Wildlife	06 Virginia Master Naturalist Program
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Outcome

This statewide initiative is a partnership between DGIF, DCR, VMNH, DOF, and Cooperative Extension. The objective is to train a large number of volunteers in natural resource issues and then have them provide volunteer hours back to conserving the natural resources of the Commonwealth. Master Naturalist chapters will be established around the State with the assistance of natural resource agency personnel. This program also provides an excellent outreach opportunity for the Department to explain Agency programs and initiatives, to involve citizens in wildlife conservation and to develop a corps of trained volunteers to staff exhibits, give presentations and assist with habitat maintenance and development projects.

Hours	266	Dollars	\$31,688.81
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Total for Project RW02	Hours	5,962	Dollars	\$678,908.10
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Total for Program 2320	Hours	5,962	Dollars	\$678,908.10
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2400 Boating

Authority and Responsibility

Federal code 46, Chapter 131 ("Wallop Breaux Act" federal funds for boating)

Code of Virginia 29.1-700 - 750.

Authority and Responsibility

Biaggi Act (federal law providing funds for boating safety education and law enforcement)

Purpose: To provide boating law enforcement efforts on public inland waters in Virginia, both fresh and salt. Activities include the detection and apprehension of violations of the motorboat safety laws, inspection of boats for compliance with the boating safety laws, response to calls from the public, investigation of boat thefts, and investigation of boating accidents. Provide for customer service through registration and titling of watercraft.

RB01 Boating Law Enforcement

RB01 Boating Law Enforcement	01 Administrative Duties
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Outcome

Focus on customer service expectations by personalizing service delivery, financial matters, internal processes (including output level monitoring, increased accountability & productivity), staff development (to increase efficiency & managerial creativity), and obtaining outstanding results in fiscally tough times.

Hours	5,451	Dollars	\$470,812.79
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RB01 Boating Law Enforcement	02 Enforcement
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Outcome

Maintain a boating law enforcement program in a time of reduced funding for Virginia. Enforcement efforts are intended to provide a deterrent to behaviors that cause boating accidents on the inland streams, rivers, lakes and bays. Activities include regularly scheduled boating safety patrols, special enforcement efforts to detect and deter the operation of boats while under the influence of drugs or alcohol, reckless operation of personal watercraft and high visibility patrols at special events with large concentrations of boats. Additionally, this includes investigations of boating accidents and thefts, collection, preservation and presentation of evidence in court, maintenance of equipment and administrative support.

Hours	60,123	Dollars	\$2,449,830.71
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RB01 Boating Law Enforcement	03 Education/Public Relations
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Outcome

Maintain a boating safety public outreach program that focuses on customer priorities including: carrying and use of personal flotation devices, safe boat operation, responsible personal watercraft use, uniform water marker compliance, alcohol/drug and boating operation laws including zero tolerance law for persons under 21 years of age. Promoting boating and boating access areas.

Hours	124	Dollars	\$19,187.85
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Total for Project RB01	Hours	65,699	Dollars	\$2,939,831.35
Total for Program 2400	Hours	65,699	Dollars	\$2,939,831.35

2410 Registration and Titling

Authority and Responsibility
Code of Virginia 29.1-702 - 733.1

Purpose: Administer the registration and titling requirements for powered boats and watercraft for the Commonwealth.

RB02 Boating Registration & Titling

RB02 Boating Registration & Titling	01 Administrative Duties
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Outcome

Management of the statewide boat registration and titling, watercraft dealer licensing, and headquarters hunting and fishing licenses. These functions allow boaters to legally operate motorboats on the public waters of the Commonwealth, allow watercraft dealers to legally operate their businesses, and allows legal hunting and fishing for those who buy their licenses at the headquarters building in Richmond.

Hours	2,746	Dollars	\$130,149.17
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Total for Project RB02	Hours	2,746	Dollars	\$130,149.17
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RB03 Boating Registration & Titling

RB03 Boating Registration & Titling	01 Administrative Duties
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Outcome

Supervision of the day-to-day operations of the consumer services section at the headquarters building that serves walk-in customers wishing to transact boating business or purchase licenses or products from the agency. Supervision of the operations of the mail-in and phone-in units that process boating applications received through the mail, responds to customers calling the boating section, and generates the actual registrations and titles ready for mailing. Supervision of the evening shift of processors that report to work between 5:00 and 6:00 p.m.

Hours	582	Dollars	\$15,323.00
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RB03 Boating Registration & Titling	02 Register & Title Boats
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Outcome

Service customers who visit the headquarters building to purchase boat registrations and titles, hunting and fishing licenses, and products sold by the agency. Respond to customers who call the agency through the switchboard, and those who call directly to the boating number for boating services. Process boat registration and titling applications mailed to the agency, print the products and prepare them for mailing, and ensure that thousands of records are microfilmed and stored electronically to meet the requirements of the Code and policies of the Commonwealth.

Hours	23,450	Dollars	\$585,216.99
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RB03 Boating Registration & Titling	08 Computer System Support
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Outcome

Maintenance of the Boating Registration and Titling System (BRTS) and associated computer systems. Maintenance activities will meet critical business continuity requirements, functional system requirements and integration needs, end-user ease-of-use requests and other requirements deemed to be necessary for the operation of the system.

Hours	728	Dollars	\$30,576.96
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Total for Project RB03	Hours	24,761	Dollars	\$631,116.95
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Total for Program 2410	Hours	27,506	Dollars	\$761,266.12
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2420 Dealer Licensing

Authority and Responsibility
Code of Virginia 29.1-800 - 825

Purpose: Manage the administrative process of licensing boat dealers for the Commonwealth.

RB04 Boat Dealer Licensing

RB04 Boat Dealer Licensing	01 Administrative Duties
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Outcome

Supervision of the operations of the dealer licensing, salesmen licensing, and demonstrator licensing functions of the Watercraft Dealer Licensing Act, and supervision of the prepaid accounts function that allows the issuance of registration numbers by many watercraft dealers. Service of boating customers through dealers with prepaid accounts by servicing those accounts, processing the recap sheets for each boat sold, then generating and mailing the actual registration and title once the information is received from the dealer. Resolves citizen complaints relating to watercraft dealers, salespersons, and demonstrators, and serves as liaison with dealers to keep them informed of relevant changes in legislation, policies, and procedures.

	Hours	4,765	Dollars	\$114,701.91
Total for Project RB04	Hours	4,765	Dollars	\$114,701.91
Total for Program 2420	Hours	4,765	Dollars	\$114,701.91

2440 Access Sites

Authority and Responsibility

Federal code 46, Chapter 131 ("Wallop Breaux Act" federal funds for boating)

Code of Virginia 29.1-103, 104, 105

Purpose: Develop and maintain boating access to the waters of Virginia for the purpose of supporting recreational boating and recreational fishing activities.

RB10 Boating Access Site Maintenance

RB10 Boating Access Site Maintenance	01 Administrative Duties
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Outcome

Administration and management of the Department's Boating Access Maintenance Program as set forth in the Office of Capital Programs Operating Plan and Administrative Procedures.

Hours	1,331	Dollars	\$116,785.81
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RB10 Boating Access Site Maintenance	13 Preventive/Routine Maintenance
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Outcome

Manage the maintenance and repair of public boat landings in the Department's Boating Access Maintenance Program as set forth in the Office of Capital Programs Operating Plan and Administrative Procedures.

Hours	8,486	Dollars	\$488,698.04
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RB10 Boating Access Site Maintenance	14 Operations and Maintenance - Saltwater Access
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Outcome

Manage the maintenance and repair of public boat landings in saltwater areas in the Department's Boating Access Maintenance Program as set forth in the Office of Capital Programs Operating Plan and Administrative Procedures.

Hours	2,683	Dollars	\$182,248.16
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Total for Project RB10	Hours	12,501	Dollars	\$787,732.02
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Total for Program 2440	Hours	12,501	Dollars	\$787,732.02
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2600 Facilities Maintenance & Operations

Purpose: To protect and maintain the Department's investment in land, facilities and real property.

RM01 Maintenance

RM01 Maintenance	01 Administrative Duties
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Outcome

Administration of the capital maintenance responsibilities on Virginia's statewide system of Wildlife Management Areas, Lakes, and Hatcheries.

Hours	11,438	Dollars	\$1,018,079.06
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RM01 Maintenance	05 Cavalier Facilities Maintenance
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Outcome

Facilities maintenance, improvements and developments will be conducted on Cavalier Wildlife Management Area in Chesapeake to optimize public use for wildlife related recreation. Improved and enhanced access and facilities will benefit hunters, anglers, wildlife watchers, boaters, campers, hikers and other citizens of the commonwealth.

Hours	855	Dollars	\$21,670.67
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RM01 Maintenance	06 Hog Island
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Outcome

Facilities maintenance, improvements and developments will be conducted on Hog Island Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	748	Dollars	\$25,330.64
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RM01 Maintenance	08 Chickahominy
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Outcome

Facilities maintenance, improvements and developments will be conducted on Chickahominy Wildlife Management Area to optimize public use for wildlife-related recreation. Also, one shooting range will be maintained for safe public use. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	1,599	Dollars	\$35,529.37
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RM01 Maintenance	09 Lands End
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Outcome

Facilities maintenance, improvements and developments will be conducted on Lands End Wildlife Management Area to optimize management for wildlife habitats. Improved and maintained access and facilities will enhance our ability to conduct management activities, benefiting hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth in that area.

Hours	872	Dollars	\$30,120.70
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RM01 Maintenance	10 Princess Anne
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Outcome

Facilities maintenance, improvements and developments will be conducted on Princess Anne Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	900	Dollars	\$29,111.22
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RM01 Maintenance	13 Dick Cross
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Outcome

Facilities maintenance, improvements and developments will be conducted on Dick Cross Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	1,300	Dollars	\$41,012.40
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2600 Facilities Maintenance & Operations

RM01 Maintenance	15 Amelia
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Outcome

Facilities maintenance, improvements and developments will be conducted on Amelia Wildlife Management Area to optimize public use for wildlife-related recreation. Also, one shooting range facility will be maintained for safe public use. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	1,240	Dollars	\$57,447.36
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RM01 Maintenance	16 Horsepen
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Outcome

Facilities maintenance, improvements and developments will be conducted on Horsepen Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	80	Dollars	\$5,657.64
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RM01 Maintenance	17 Briery Creek
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Outcome

Facilities maintenance, improvements and developments will be conducted on Briery Creek Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	160	Dollars	\$4,067.34
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RM01 Maintenance	19 James River
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Outcome

Facilities maintenance, improvements and developments will be conducted on James River Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	80	Dollars	\$2,349.61
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RM01 Maintenance	20 White Oak
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Outcome

Facilities maintenance, improvements and developments will be conducted on White Oak Mountain Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	580	Dollars	\$21,384.66
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RM01 Maintenance	21 Fairystone
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Outcome

Facilities maintenance, improvements and developments will be conducted on Fairystone Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	640	Dollars	\$25,370.40
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RM01 Maintenance	22 Turkeycock
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Outcome

Facilities maintenance, improvements and developments will be conducted on Turkeycock Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	80	Dollars	\$2,349.61
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RM01 Maintenance	23 Havens
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Outcome

Facilities maintenance, improvements and developments will be conducted on Havens Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	80	Dollars	\$12,408.80
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2600 Facilities Maintenance & Operations

RM01 Maintenance	29 Clinch Ranger District
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Outcome

Facilities maintenance, improvements and developments will be conducted on the Clinch Ranger District to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	40	Dollars	\$1,266.73
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RM01 Maintenance	30 Big Survey WMA
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Outcome

Facilities maintenance, improvements and developments will be conducted on Big Survey Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	350	Dollars	\$19,254.82
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RM01 Maintenance	31 Clinch MT/Hidden Valley
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Outcome

Facilities maintenance, improvements and developments will be conducted on Clinch Mountain and Hidden Valley Wildlife Management Areas to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	3,490	Dollars	\$92,206.70
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RM01 Maintenance	34 RAAP
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Outcome

Facilities maintenance, improvements and developments will be conducted on the Radford Army Arsenal to optimize public use for wildlife-related recreation.

Hours	400	Dollars	\$9,662.43
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RM01 Maintenance	37 Highland
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Outcome

Facilities maintenance, improvements and developments will be conducted on Highland Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	453	Dollars	\$22,964.42
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RM01 Maintenance	38 Goshen/Little North Mountain
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Outcome

Facilities maintenance, improvements and developments will be conducted on Goshen and Little North Mountain Wildlife Management Areas to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	2,163	Dollars	\$70,052.19
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RM01 Maintenance	39 Gathright
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Outcome

Facilities maintenance, improvements and developments will be conducted on the Gathright Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	496	Dollars	\$24,399.88
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RM01 Maintenance	40 Lake Robertson WMA
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Outcome

Facilities maintenance, improvements and developments will be conducted on Lake Robertson Wildlife Management Area to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	146	Dollars	\$4,279.15
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2600 Facilities Maintenance & Operations

RM01 Maintenance	46 Phelps/Weston WMA
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Outcome

Facilities maintenance, improvements and developments will be conducted on the Phelps, Weston, Thompson, Rapidan and Pettigrew Wildlife Management Areas to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	0	Dollars	\$34,924.39
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RM01 Maintenance	50 Powhatan
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Outcome

Facilities maintenance, improvements and developments will be conducted on the Powhatan and Hardware River Wildlife Management Areas to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	240	Dollars	\$34,490.03
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RM01 Maintenance	55 Coop WMA
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Outcome

Facilities maintenance, improvements and developments will be conducted on cooperative wildlife management areas to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	40	Dollars	\$1,383.95
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RM01 Maintenance	56 Crooked Creek/Stewart's Creek
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Outcome

Facilities maintenance, improvements and developments will be conducted on Crooked Creek and Stewart's Creek Wildlife Management Areas to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	440	Dollars	\$11,731.47
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RM01 Maintenance	57 New Castle/Blacksburg Ranger District
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Outcome

Facilities maintenance, improvements and developments will be conducted on New Castle and Blacksburg Ranger District to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	120	Dollars	\$2,972.06
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RM01 Maintenance	58 Mount Rogers/Wythe Ranger District
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Outcome

Facilities maintenance, improvements and developments will be conducted on Mount Rogers National Recreation Area and the Wythe Ranger District to optimize public use for wildlife-related recreation. Improved and maintained access and facilities will benefit hunters, anglers, boaters, campers, hikers, wildlife watchers and other citizens of the Commonwealth.

Hours	80	Dollars	\$2,032.49
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RM01 Maintenance	67 Featherfin Facilities Maintenance
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Outcome

Wildlife Division staff will maintain gates, parking lots, roads and signs on the Featherfin Wildlife Management Area. This area is enjoyed by hunters, anglers and wildlife watchers. These infrastructure maintenance and enhancement tasks will be in the service to the citizens of Virginia.

Hours	260	Dollars	\$35,343.32
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Total for Project RM01	Hours	29,369	Dollars	\$1,698,853.50
Total for Program 2600	Hours	29,369	Dollars	\$1,698,853.50

3100 Hunter Safety Education

Authority and Responsibility

Code of Virginia 29.1-300.1 - 300.3

Federal Code 16 U.S.C. 669 - 669i ("Pittman-Robertson Act" federal funds)

Purpose: To recruit, select and train volunteer instructors to teach the Basic Hunter Education Course

ES01 Outdoor Education

ES01 Outdoor Education		01 Administrative Duties		
Outcome				
Perform those administrative functions essential for the operation of the Outdoor Education Program. These functions include procurement, accounting, personnel management and data maintenance.				
		Hours	7,153	Dollars \$246,142.34
ES01 Outdoor Education		02 Student Training/Hunter Education		
Outcome				
Provide the basic hunter education course to all individuals required to take the course or those that desire to participate in hunter education. The basic course is required of all new hunters 12 to 15 years of age.				
		Hours	16,364	Dollars \$868,312.69
ES01 Outdoor Education		03 Volunteer Management		
Outcome				
Manage and deliver outdoor education instructor training, recruitment, selection, evaluation and recognition to maintain current volunteer participation levels.				
		Hours	1,896	Dollars \$242,308.94
ES01 Outdoor Education		04 Student Training Outdoor Education		
Outcome				
To provide outdoor skills training outreach programs to traditional and non-traditional constituents. To increase awareness of and participation in Agency programs.				
		Hours	3,984	Dollars \$176,780.85
Total for Project ES01		Hours	29,397	Dollars \$1,533,544.82
Total for Program 3100		Hours	29,397	Dollars \$1,533,544.82

3200 Wildlife/Environmental Education

Authority and Responsibility
Code of Virginia 29.1-103, 109
Federal Code 16 U.S.C. 669 - 669i (Pittman-Robertson Act)
Federal Code 16 U.S.C. 777 - 777k (Dingell-Johnson Act)

Purpose: To promote and accomplish the mission of VDGIF through existing news venues and by our own publications. The former is achieved by means of newsletters, releases, and the latter through Virginia Wildlife, hunting, fishing and boating guides, the wildlife calendar as well as the digests for hunting and fishing regulations. To produce the video support needed by the agency, in the areas of public information televised communication for educational purposes.

EW09 Communications

EW09 Communications		01 Administrative Duties		
Outcome				
Administrative time and efforts expended by the Communications Division staff to address expenditure and time accounting, constituent correspondence, and other such administrative tasks.				
	Hours	2,437	Dollars	\$90,885.77
EW09 Communications		03 Hunting & Fishing Regulations		
Outcome				
Production and distribution of the regulation pamphlets for hunting, fishing, waterfowl, and migratory birds. This printed material delivers a summary of the laws and regulations to facilitate compliance by the agency's hunting and angling constituency.				
	Hours	200	Dollars	\$178,438.32
EW09 Communications		04 Virginia Wildlife Calendar		
Outcome				
Production and distribution of the annual wildlife calendar. This product continues to be a very popular, yet inexpensive, way to deliver information about wildlife resources and Department programs.				
	Hours	297	Dollars	\$113,569.77
EW09 Communications		05 Video Production		
Outcome				
Production of educational and informational material in a video format for television broadcast. Included in these efforts are productions about agency programs and wildlife resources, wildlife management videos for public school use, video news releases, public service announcements, commercial advertisements, training tapes for internal DGIF use, productions for other state agencies, and video for law enforcement use.				
	Hours	2,505	Dollars	\$142,872.94
EW09 Communications		08 Media Relations		
Outcome				
Delivers a coordinated effort for the agency to work proactively with the print and electronic media. Through frequent and consistent contact with radio, television, and newspaper reporters, the agency develops a positive relationship with the press and subsequently receives extensive coverage of its programs and activities.				
	Hours	1,476	Dollars	\$82,830.98
EW09 Communications		09 e-Outdoor Report		
Outcome				
Develop and distributes a bi-weekly electronic Outdoor Report to be e-mailed to subscribers. It provides greater focus on outreach to constituents and increases circulation of news clips on wildlife, hunting regulations and seasons, fishing, boating, special events, safety afield and partner programs. The Outdoor Report provides all Divisions of the agency an opportunity to fulfill their outreach, constituent development and education mandates.				
	Hours	2,091	Dollars	\$104,572.21
Total for Project EW09		Hours	9,006	Dollars \$713,170.00
Total for Program 3200		Hours	9,006	Dollars \$713,170.00

3210 Wildlife Education

Purpose: To deliver teacher materials, workshops, seminars, collaboration with other adult educators, exhibits and presentations, and wildlife education materials for Department staff to develop an enhanced awareness of and appreciation for wildlife resources.

EW01 Project Wild

EW01 Project Wild	02 Project Wild
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Outcome

Materials will be developed for use by Virginia's school teachers participating in Project WILD.

Hours	52	Dollars	\$13,905.05
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Total for Project EW01	Hours	52	Dollars	\$13,905.05
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EW03 General Wildlife Education

EW03 General Wildlife Education	01 Administrative Duties
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Outcome

Project WILD will be offered to elementary and secondary schools throughout the Commonwealth. Project WILD seeks to integrate biologically correct references to wildlife in routine lesson planning, thereby offering a more balanced view of wildlife resources.

Hours	2,421	Dollars	\$89,375.42
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EW03 General Wildlife Education	02 Virginia Envirothon Competition
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Outcome

Materials will be produced for support of the wildlife segment of the state Envirothon competition.

Hours	48	Dollars	\$1,943.12
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EW03 General Wildlife Education	03 Virginia Naturally
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Outcome

Support will be provided to other natural resource agencies on the Virginia Naturally Initiative and to coordinate the Exemplary Schools portion of the effort.

Hours	144	Dollars	\$10,829.36
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EW03 General Wildlife Education	04 Materials Development
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Outcome

Educational materials will be developed to support wildlife educational efforts in Virginia. Increased wildlife education will produce a better understanding of wildlife resources in Virginia.

Hours	96	Dollars	\$4,886.24
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EW03 General Wildlife Education	05 Facilitator Training
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Outcome

Volunteers conduct many Project WILD and WILD School Site projects, and training facilitators are needed to train the volunteers. Training facilitators will improve the ability of volunteer instructors to offer a correct and balanced view of wildlife through Project WILD.

Hours	144	Dollars	\$9,035.65
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EW03 General Wildlife Education	06 Teacher Workshops
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Outcome

Educational workshops are conducted for school teachers, scout leaders and others that interact with children, so that they can present correct and balanced information regarding wildlife in Virginia.

Hours	396	Dollars	\$26,200.75
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EW03 General Wildlife Education	07 Group Presentations
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Outcome

Wildlife Education staff will conduct educational presentations to schools, civic organizations and others regarding wildlife and DGIF. This will result in a more balanced view of wildlife on the part of the general public.

Hours	265	Dollars	\$10,837.51
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3210 Wildlife Education

EW03 General Wildlife Education		08 Exhibits/Mounted Specimens		
Outcome				
Wildlife Education staff will coordinate mounted specimens and other exhibit items for the Agency. Educational exhibits at sportsmen's events, State and County Fairs, and legislative events will be enhanced by the use of good-quality specimens.				
	Hours	216	Dollars	\$21,356.62
EW03 General Wildlife Education		10 Schoolyard Habitats		
Outcome				
Workshops will be conducted for teachers and other educators to train them in methods of developing and using a school yard wildlife habitat.				
	Hours	253	Dollars	\$12,293.76
EW03 General Wildlife Education		11 Industrial Habitats		
Outcome				
This job will provide support, outreach and seminars to corporate interests that wish to improve habitat on their properties.				
	Hours	120	Dollars	\$4,723.52
EW03 General Wildlife Education		12 Backyard Habitats		
Outcome				
Provide materials, information and seminars for homeowners in urban and suburban areas on methods to improve wildlife habitats around the home.				
	Hours	671	Dollars	\$38,707.37
EW03 General Wildlife Education		13 WMA Education Support		
Outcome				
This job will provide assistance to WMA management staff in developing interpretive signs and brochures for WMA visitors.				
	Hours	36	Dollars	\$1,237.06
EW03 General Wildlife Education		14 Wild in the Woods		
Outcome				
Provide support for the purchase of overruns of "Wild in the Woods", inserts published in Virginia Wildlife Magazine, and for distribution of these publications to educators and the general public and programs and events.				
	Hours	60	Dollars	\$2,061.76
EW03 General Wildlife Education		16 DGIF/VCU Teacher In-Service		
Outcome				
The Virginia Department of Game and Inland Fisheries and Virginia Commonwealth University will offer a 40-hour workshop for middle school and high school science teachers to learn about Virginia's birds, fish, mammals, and herptofauna. The course will introduce the principles and technologies used by wildlife biologists, wetland scientists, and other researchers to manage and conserve wildlife populations and habitats.				
	Hours	96	Dollars	\$3,660.77
Total for Project EW03		Hours	4,966	Dollars \$237,148.94
Total for Program 3210		Hours	5,018	Dollars \$251,053.99

3220 Aquatic Resource Education

Purpose: To deliver youth and adult aquatic education through angling clinics and seminars, home study kits, exhibits at major fishing events and partnerships with other national scope aquatic education programs.

EW04 Fish Citation Awards

EW04 Fish Citation Awards	02 Awards Production
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Outcome

Oversees the production of over 8,000 angler awards annually; manages the flow, and participates in the processing of award applications; inputs data, prints certificates, extracts data for special awards recipients, coordinates production schedules and mailings, maintains and updates database of over 170,000 records.

Hours	1,072	Dollars	\$23,182.61
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Total for Project EW04	Hours	1,072	Dollars	\$23,182.61
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EW06 General Aquatic Education

EW06 General Aquatic Education	02 Curriculum & Materials Management
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Outcome

This program provides angling education to the public by conducting angling education workshops and events and by training volunteer instructors to conduct and facilitate angling education programs throughout the Commonwealth of Virginia. Education materials, equipment and consultation for those involved in angling education are provided to encourage and enhance the educational experience.

Hours	40	Dollars	\$11,139.91
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Total for Project EW06	Hours	40	Dollars	\$11,139.91
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Total for Program 3220	Hours	1,112	Dollars	\$34,322.52
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3300 Boating Education

Purpose: Provide educational programs to boaters of the waterways in Virginia.

EB06 Boating Education Student Training

EB06 Boating Education Student Training	01 Administrative Duties
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Outcome

Provide administrative support for the boating safety education program and includes such items as volunteer instructor mileage reimbursement, boating course advertisements, instructor incentive awards, expenditure and time accounting, and staff travel and training.

Hours	6,151	Dollars	\$293,505.16
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EB06 Boating Education Student Training	02 Adult Training
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Outcome

Provide for the delivery of boating education to an adult audience to facilitate a safer and more enjoyable recreational boating experience. Included in this job are course materials, training aids, educational items, reference information, and other marketing items to enhance the Department's formal eight-hour course in Virginia Boating Basics.

Hours	1,031	Dollars	\$61,114.39
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Total for Project EB06	Hours	7,182	Dollars	\$354,619.56
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Total for Program 3300	Hours	7,182	Dollars	\$354,619.56
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3400 Agency Outreach Programs

Purpose: Develop and maintain a public that is aware of and informed about agency responsibilities and programs within the Commonwealth. Foster an understanding within the public of the importance and benefit of wildlife associated recreation and boating throughout Virginia.

EW11 Agency Outreach

EW11 Agency Outreach	02 Virginia Wildlife Magazine
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Outcome

Production and distribution of the agency's monthly flagship publication. This information and education effort is an integral part of the agency's communication products designed to support the Department's mission and foster an enhanced understanding of and appreciation for the Commonwealth's wildlife resources and boating opportunities. Increase the awareness of the Department of Game and Inland Fisheries within the general population of the Commonwealth. Increased awareness would be indicated by greater name recognition and awareness of the programs conducted by the Department. Successful operation of the program should result in the overall performance of the agency being rated by the public as positive and the public being supportive of those programs.

Hours	3,905	Dollars	\$660,041.58
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EW11 Agency Outreach	07 Information Desk
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Outcome

Provides informational services about agency programs and activities for direct walk-in customers, telephone inquiries, and mail/e-mail customers. The front information office also handles the sale of promotional products such as calendars, posters, books, magazines, etc. and is the primary distribution source for printed materials and general information about the agency.

Hours	2,044	Dollars	\$44,255.34
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EW11 Agency Outreach	10 Web Site
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Outcome

This job provides for the development, maintenance and enhancement of the agency's Internet web site. The web site is managed for Department staff, cooperators, constituents, and the general public as another mechanism for providing efficient customer service and access to agency-related information.

Hours	1,555	Dollars	\$45,019.37
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EW11 Agency Outreach	11 Hunter Recruitment/Retention
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Outcome

Participation in hunting has been static or declining slowly for the past several decades. While there exist successful programs designed to promote the sport to those with interest, there is no program in place designed to address the needs and concerns of active hunters who gradually fall away from the pastime of hunting.

Many surveys indicate that a general lack of knowledge about places to go to hunt is a substantial impediment to continued participation in hunting, especially among the more casual practitioners. This project will address that issue, by compiling, coordinating and extending information regarding public access hunting in Virginia.

Hours	840	Dollars	\$32,415.90
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Total for Project EW11	Hours	8,345	Dollars	\$781,732.18
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SR01 Retail Sales

SR01 Retail Sales	02 Retail Sales Operations
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Outcome

Sale of retail items that support the marketing and public outreach requirements of the agency.

Hours	450	Dollars	\$13,604.12
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Total for Project SR01	Hours	450	Dollars	\$13,604.12
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Total for Program 3400	Hours	8,795	Dollars	\$795,336.30
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4220 Maintenance (Owned Facilities)

Authority and Responsibility
Code of Virginia 29.1-103, 105

Purpose: Management of central office administration buildings

AL04 Central Headquarters

AL04 Central Headquarters	01 Administration
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Outcome

To administer the central office headquarters facilities in Richmond.

Hours	1,602	Dollars	\$72,080.69
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AL04 Central Headquarters	18 Maintenance/Operations
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Outcome

To operate and maintain the central office headquarters complex facilities for the Department.

Hours	4,410	Dollars	\$738,837.69
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Total for Project AL04	Hours	6,011	Dollars	\$810,918.38
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Total for Program 4220	Hours	6,011	Dollars	\$810,918.38
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4310 Information Management

Purpose: To develop and maintain the administrative and programmatic information management systems necessary for efficient management of the agency. To provide the efficient management and support of the agency computer operations and central data entry functions. Provide for the operations and support for the mail room in the agency central office.

AM04 Software Maintenance

AM04 Software Maintenance	01 Maintenance Administrative Task
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Outcome

Administration and project management efforts for the software maintenance processes.

Hours	6,512	Dollars	\$335,053.97
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Total for Project AM04	Hours	6,512	Dollars	\$335,053.97
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AM05 System Support Development

AM05 System Support Development	01 Administrative Duties
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Outcome

Efficient management of the development and maintenance of agency software systems used to support administrative and program areas of the agency's operations. Management will ensure compliance with generally accepted procedures for conducting software maintenance and development including the maintenance of documentation required by the Commonwealth through policy directive or regulations. Modern project management techniques will be used to monitor the ongoing operations and effectiveness of the maintenance and development processes.

Hours	13,127	Dollars	\$634,140.90
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AM05 System Support Development	08 Time Accounting Reengineering
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Outcome

The planning phase for re-engineering the time accounting system for the agency. The current system was initially designed in 1991. Current operations and future plans for performance management in the agency will require re-designing the system. New technologies can also be exploited to improve the efficiency of operations and reduce the cost of data collection and dissemination. The system needs to have tighter connectivity to accounting, grants accounting and the overall support of activity based cost accounting.

Hours	991	Dollars	\$24,768.65
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AM05 System Support Development	42 Customer Relationship Management
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Outcome

A database, data warehouse, and application environment to support the central collection, maintenance, and reporting of customer activity usable across all applications. The first phase of this project conducted in FY 04 will be to develop a consolidated database of customers with tools to allow filtering, sorting and duplication identification.

Hours	1,043	Dollars	\$26,093.41
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Total for Project AM05	Hours	15,161	Dollars	\$685,002.97
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AM06 Information Management Admin.

AM06 Information Management Admin.	01 Administrative Duties
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Outcome

Efficiently and effectively manage the operations of the agency computer systems from the desktop to the internet. Effective management will be determined by evaluating overall availability, system capacity and appropriateness of equipment to the task. Efficiency will be evaluated by determining the total cost of ownership for equipment and systems and evaluate those cost by industry standards and Commonwealth standards.

Hours	2,490	Dollars	\$73,755.86
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AM06 Information Management Admin.	07 Time Accounting Operations
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Outcome

Timely and accurate processing of time accounting data submitted by agency employees.

Hours	1,490	Dollars	\$37,486.32
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Total for Project AM06	Hours	3,980	Dollars	\$111,242.18
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AM07 Mail Room

4310 Information Management

AM07 Mail Room	02 Warehouse
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Outcome

To support the mission of the Agency and its customers through the timely processing of all incoming and outgoing mail, and the receipt, issuance and distribution of supplies and equipment that is centrally received / stored at the loading dock.

Hours	250	Dollars	\$7,913.40
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AM07 Mail Room	04 Operations
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Outcome

To manage the agency's warehouse operations to include; the receipt, storage, inventory management and distribution of supplies, materials, records, and equipment.

Hours	2,360	Dollars	\$61,280.80
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Total for Project AM07	Hours	2,610	Dollars	\$69,194.20
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VT51 VITA charges for service area 511

VT51 VITA charges for service area 511	02 VITA service area wildlife education
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$60,000.00
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VT51 VITA charges for service area 511	03 VITA service area wildlife enforcement
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$408,000.00
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VT51 VITA charges for service area 511	06 VITA service area wildlife management
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$355,200.00
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Total for Project VT51	Hours	0	Dollars	\$823,200.00
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VT59 VITA charges for service area 599

VT59 VITA charges for service area 599	01 VITA service area administration
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$108,000.00
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VT59 VITA charges for service area 599	02 VITA service area IT
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$136,800.00
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Total for Project VT59	Hours	0	Dollars	\$244,800.00
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vt62 VITA for service area 625

vt62 VITA for service area 625	01 VITA service area boat admin
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$60,000.00
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4310 Information Management

vt62 VITA for service area 625	02 VITA service area boat education
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$12,000.00
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vt62 VITA for service area 625	03 VITA service area boat enforcement
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Outcome

Distribute VITA Seat Management costs appropriately across DGIF program areas to accurately reflect the agency appropriation.

Hours	0	Dollars	\$60,000.00
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Total for Project vt62	Hours	0	Dollars	\$132,000.00
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Total for Program 4310	Hours	28,264	Dollars	\$2,400,493.31
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4330 Financial Management

Purpose: Operation of the general accounting section and the permitting section for recording and reporting of financial data. Operation of the license accounting section which distributes hunting, fishing, and trapping licenses through the license agent network throughout the state and the permitting section which processes requests for special licenses

AM10 Budgeting Development & Management

AM10 Budgeting Development & Management 01 Administrative Duties

Outcome

The administration and management of the Department's budgets to ensure sound financial grounds to accomplish the mission of the Department within the limits of revenue and appropriations.

Hours	3,287	Dollars	\$124,144.61
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AM10 Budgeting Development & Management 02 Development/Management

Outcome

Development of the agency budget.

Hours	884	Dollars	\$42,541.49
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Total for Project AM10	Hours	4,171	Dollars	\$166,686.10
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AM11 General Accounting

AM11 General Accounting 01 Administrative Duties

Outcome

Ensure that the accounting staff has proper direction and resources to perform assigned duties in an accurate and timely manner.

Hours	1,320	Dollars	\$53,134.79
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AM11 General Accounting 03 Accounting

Outcome

Ensure the proper accounting and reporting of revenues, expenditures, payroll and other financial data for the agency. Also ensure that the data is timely, relevant, and accurate.

Hours	13,820	Dollars	\$442,433.81
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AM11 General Accounting 04 Grants Accounting

Outcome

Ensure timely and accurate federal grants fund accounting. Provide information to management to ensure that the Department's federal reimbursements for qualified projects are maximized.

Hours	1,600	Dollars	\$52,117.58
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AM11 General Accounting 05 Permits

Outcome

Administration of the majority of the permitting functions for the Department in accordance with state laws and regulations enabling constituents to lawfully take, possess, transport, sell, propagate and otherwise use or manipulate wildlife species in Virginia. Permits staff process over 2,000 permit applications annually. Permits administered by this program include: Collect for Sale, Commercial Nuisance Animal, Exhibitor, Exotic Import, Falconry, Field Trial, Foxhound Training, Fur Dealer, Gill Net, Haul Seine, Hold and Sell, Nonresident Harvester, Nonresident Trapping, Propagate and Sell, Shooting Preserve, Rehabilitator, and Taxidermy.

Hours	2,401	Dollars	\$71,865.20
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AM11 General Accounting 06 Agency Risk Management & Internal Controls

Outcome

Complete documentation for Agency Risk Management and Internal Controls as required by Department of Accounts.

Hours	280	Dollars	\$11,505.40
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Total for Project AM11	Hours	19,421	Dollars	\$631,056.76
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AM12 License Accounting

4330 Financial Management

AM12 License Accounting	02 Accounting
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Outcome

Ensure the proper recording and reporting of hunting and fishing license revenue for over 700 license agents throughout the Commonwealth in a timely and accurate manner.

Hours	3,416	Dollars	\$102,013.84
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Total for Project AM12	Hours	3,416	Dollars	\$102,013.84
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AM13 Procurement

AM13 Procurement	01 Administrative Duties
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Outcome

Administer the procurement of goods and services in a timely and cost effective manner and in compliance with all State laws policies and procedures. To maximize the use of available technology to enhance and expand communications and customer service to all elements of the DGIF.

Hours	1,876	Dollars	\$100,834.21
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AM13 Procurement	02 Procurement of Goods & Services
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Outcome

Perform the centralized purchasing functions of the Agency, through the acquisition of required goods and services, in a timely and cost effective manner and in compliance with all State laws policies and procedures. To develop and administer procurement contracts.

Hours	5,724	Dollars	\$212,262.71
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Total for Project AM13	Hours	7,600	Dollars	\$313,096.92
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Total for Program 4330	Hours	34,608	Dollars	\$1,212,853.62
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4340 Regulations

Purpose: To effectively manage the process of developing, advertising, receiving comment and passing regulations necessary for the management of the wildlife, fisheries and recreational boating resources of the Commonwealth.

AM14 Policy and Regulations

AM14 Policy and Regulations		01 Administrative Duties		
Outcome				
The purpose of this job is to address those administrative functions essential for the operation of the Policy Analyses and Regulatory Coordination program area for the various sub-units of the Department. Activities in this area ensure compliance with agency and state policies, regulations and laws for procurement, records management, budget development and monitoring, and personnel management.				
	Hours	622	Dollars	\$23,985.34
AM14 Policy and Regulations		02 Regulatory Coordination		
Outcome				
Staff develop, coordinate, and manage the agency's process of adopting, repealing, or amending the regulations under DGIF's administration for the public, DGIF, the Board of Game and Inland Fisheries, and the Virginia Registrar of Regulations to best serve the public's interests and ensure compliance with all laws, regulations and directives regarding public access and participation.				
	Hours	804	Dollars	\$91,260.28
AM14 Policy and Regulations		03 Open Govt and FIO		
Outcome				
The purpose of this job is to maximize public involvement in the agency's development, review, or amendment of wildlife and boating regulations. Towards these ends, the public involvement coordination function includes: (i) acting as internal agency advocate for the most extensive, convenient, and unencumbered information access and participation by the public that is feasible; (ii) announcing and coordinating public comment periods for proposed regulations, (iii) administering written comments received during such periods; and (iv) ensuring or providing for a point of contact for public access to documents which help them interpret or comply with Code, regulations, permit conditions, or rules (i.e. "guidance documents" under the Virginia Register Act), and DGIF's "force-of-law" forms.				
	Hours	800	Dollars	\$29,712.72
AM14 Policy and Regulations		04 Policy Analysis		
Outcome				
The purpose of this job is to provide analytical support for the Board of Directors, the Agency Director, and DGIF staff, including the evaluation and interpretation of socio-economic factors in wildlife, fisheries and boating management; results of public opinion surveying; and other miscellaneous policy issues.				
	Hours	90	Dollars	\$3,320.18
Total for Project AM14		Hours	2,316	Dollars \$148,278.52
Total for Program 4340		Hours	2,316	Dollars \$148,278.52

4350 Customer Management

Purpose: Provide timely and effective customer service to the public that purchases hunting and fishing licenses from the agency.

AC01 Customer Relationship Management

AC01 Customer Relationship Management	01 CRM Administration
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Outcome

Management of customer call center to provide coverage during normal business hours and during periods of anticipated high demand for customer support.

Hours	878	Dollars	\$33,902.44
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AC01 Customer Relationship Management	02 CRM Call Center
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Outcome

Improvement of customer satisfaction and improve the "customer friendly" preception of the agency for those customers needing assistance with the hunting and fishing licensing process.

Hours	1,137	Dollars	\$28,477.97
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Total for Project AC01	Hours	2,015	Dollars	\$62,380.42
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Total for Program 4350	Hours	2,015	Dollars	\$62,380.42
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4400 Policy and Planning

Purpose: Develop the strategic issues and direction for the Department. To coordinate the Virginia Government Performance and Results Act process with the Department of Planning and Budget and the General Assembly.

AS01 Policy and Planning

AS01 Policy and Planning	01 Policy and Planning Administration
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Outcome

Administration of strategic planning and operational planning efforts for the Department and coordination of strategic planning efforts with the state performance act processes.

	Hours	1,807	Dollars	\$80,489.05
Total for Project AS01	Hours	1,807	Dollars	\$80,489.05
Total for Program 4400	Hours	1,807	Dollars	\$80,489.05

4500 Personnel Management

Authority and Responsibility
Code of Virginia 2.1-114.7, 29.1-109, 29.1-200
Virginia Workmen's Compensation Act
Federal Fair Labor Standards Act
Federal Americans With Disabilities Act
Federal Civil Rights Act of 1991
Federal Occupational Safety and Health Act
Federal Age Discrimination and Employment Act

Purpose: The entry level and ongoing training and educational efforts of the agency. It includes all mandated, specialized and career development training programs.

AP01 Training and Development

AP01 Training and Development	01 Administrative Duties
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Outcome

Provide for the administration pertaining to the training and development of employees of the Department. Designed to improve the productivity and maintain job effectiveness.

Hours	200	Dollars	\$11,886.49
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AP01 Training and Development	02 Training for Supervisor/Managers
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Outcome

Provides for the planning, administration, and implementation of training programs for managers and supervisors in order to meet workforce development needs.

Hours	1,343	Dollars	\$50,289.10
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AP01 Training and Development	03 In-Service Training
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Outcome

Provide training for law enforcement division staff members in order to meet standards mandated by the Code of Virginia and to reduce agency risk in high liability areas of operations.

Hours	28,195	Dollars	\$979,222.77
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AP01 Training and Development	04 Basic Training
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Outcome

Provide basic training program for new game wardens according to standards established by the Virginia Criminal Justice Services Commission. This training provides entry level game wardens with the knowledge necessary to begin their enforcement activities in the field under the supervision of a field training officer.

Hours	3,872	Dollars	\$313,643.00
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AP01 Training and Development	05 Specialized Training
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Outcome

Provide for training opportunities in the areas of hunting accident investigation, instructional techniques, volunteer management and others.

Hours	2,297	Dollars	\$68,583.64
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AP01 Training and Development	06 Law Basic Academy
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Outcome

Train 20 recruits to the minimum Department of Criminal Justice Law Enforcement Officer Standards.

Hours	21	Dollars	\$896.69
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AP01 Training and Development	10 Computer Training
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Outcome

Provide ongoing training for personnel in the use of the standard computer application suite supported by the Agency. Increase the overall productivity of the Agency workforce.

Hours	437	Dollars	\$18,346.17
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4500 Personnel Management

AP01 Training and Development	11 DGIF 101
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Outcome

To provide an orientation program for new employees that promotes agency values and objectives through informational presentations and teambuilding exercises. Participants gain a better understanding of the department's mission and receive extensive resources that allow them to better serve our constituents and our fellow employees.

Hours	8	Dollars	\$290.36
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Total for Project AP01	Hours	36,373	Dollars	\$1,443,158.22
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AP02 Recruitment and Selection

AP02 Recruitment and Selection	01 Administrative Duties
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Outcome

Provides for the recruitment of game wardens for the Law Enforcement Division in order to meet the department's objectives regarding recreational boating, fishing, and hunting law enforcement.

Hours	100	Dollars	\$7,304.99
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Total for Project AP02	Hours	100	Dollars	\$7,304.99
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Total for Program 4500	Hours	36,473	Dollars	\$1,450,463.21
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4600 General Administration

Authority and Responsibility
Code of Virginia 29.1-109

Purpose: General administration of the agency, including general program development and coordination, personnel supervision, budget preparation and management, procurement of equipment and supplies, maintenance of administrative files, mail services, position advertisement, and other general functions.

AG21 Agency General Administration

AG21 Agency General Administration	01 Administrative Duties
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Outcome

Deliver services to interested and involved constituents, the Office of the Secretary of Natural Resources, the Office of the Attorney General, and other agencies at the local, state and federal government levels. Benefits are realized by being responsive, in a timely and appropriate fashion, to an array of issues concerning the Commonwealth's wildlife resources and the Department's programs and activities. Perform the general administrative duties of the Department.

Hours	24,029	Dollars	\$1,205,673.02
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AG21 Agency General Administration	02 Legislative Efforts
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Outcome

Support and coordinate agency legislative efforts to achieve effective resolution on legislative initiatives pertaining to wildlife management, boating, and other related subjects. These efforts include the development and submission of the agency's legislative package to the Secretary's Office, incorporating constituent input and feedback, and identifying potential patrons; participating in frequent home office and Richmond meetings with legislators on the House/Senate Conservation and Finance committees and other key legislators; and coordination with the Secretary's Office and Board regarding agency and Administration positions on specific issues. Additionally, this job includes the monitoring and comment on federal legislative initiatives potentially impacting DGIF activities.

Hours	2,012	Dollars	\$105,754.65
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AG21 Agency General Administration	03 Board Activities
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Outcome

The coordination of issues with the Board. Benefits are realized by having an effective communications process with the Board on issues that could affect the Commonwealth's wildlife resources.

Hours	1,599	Dollars	\$74,221.66
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AG21 Agency General Administration	04 Recruitment and Selection
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Outcome

Provides for the recruitment and selection of employees and includes advertising, processing, screening, and hiring to ensure the selection of the best applicants.

Hours	1,831	Dollars	\$74,684.93
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AG21 Agency General Administration	05 Compensation Management
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Outcome

Provides for the administration of the Commonwealth's new Compensation Management System and includes wage and salary administration, job analyses, and job evaluations.

Hours	1,352	Dollars	\$64,917.20
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AG21 Agency General Administration	06 Employee Relations
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Outcome

Provide for the handling of grievances, coordination of mediation activities, and address performance management issues affecting managers and employees.

Hours	416	Dollars	\$18,018.15
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AG21 Agency General Administration	07 Benefits
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Outcome

Provides for the administration of federally mandated, state, and/or department provided employee benefits including leave, short-term disability, workers' compensation, health and life insurance, unemployment compensation, flexible spending accounts, deferred compensation, and retirement.

Hours	1,392	Dollars	\$58,344.04
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4600 General Administration

AG21 Agency General Administration	15 Insurance
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Outcome

Payment for various types of insurance to the Division of Risk Management. This is the Agency's share of the cost of self-insurance by the Commonwealth.

Hours	0	Dollars	\$570,000.00
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AG21 Agency General Administration	21 Capital Outlay Management
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Outcome

To manage capital and non-capital projects as set forth in the Office of Capital Programs Operating Plan and Administrative Procedures.

Hours	4,847	Dollars	\$360,445.85
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AG21 Agency General Administration	22 Real Property Management
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Outcome

To manage the Real Property activities and projects as set forth in the Office of Capital Programs Operating Plan and Administrative Procedures.

Hours	4,035	Dollars	\$738,312.54
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AG21 Agency General Administration	28 SOBA Annual Conference
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Outcome

Activities to prepare for DGIF to co-host the annual conference of the States Organization for Boating Access (SOBA) in October 2008 in accordance with Executive Order 14.

Hours	729	Dollars	\$27,266.09
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AG21 Agency General Administration	30 Emergency Services
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Outcome

Operate and maintain a 24 hour dispatch center

Hours	21,840	Dollars	\$479,583.13
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Total for Project AG21	Hours	64,082	Dollars	\$3,777,221.25
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AG99 Agency Leave

AG99 Agency Leave	99 Miscellaneous-All Leave
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Outcome

The leave time for holidays and vacations for full time employees.

Hours	123,474	Dollars	\$3,992,443.32
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Total for Project AG99	Hours	123,474	Dollars	\$3,992,443.32
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Total for Program 4600	Hours	187,557	Dollars	\$7,769,664.57
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Grand Total Hours	1,074,786	Dollars	\$49,169,190.45
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